

**Vestry of Emmanuel Church**  
**Meeting Minutes**  
**September 16, 2014**

Present: Bill Hoekwater, Jim Beyer, Andy Dolliff, Bob Ekroth, Jen Enriquez, Penny Longo, Cindy Mottl, David Shallow, Randy Valenta, Jamie Workman (Dorren Gertsen- Briand, secretary and Linda Brongel, treasurer)

Absent: Sam Brenneman

The meeting was called to order at 7:06pm and a prayer was said by Andy.

A motion was made to accept Jamie's minutes from June, with the correction of spelling for Pastor Gerow's last name, which passed.

Treasury report (Linda)

- Since we held off of presenting the previous month's budget, both July and August are being discussed now.
- Linda has developed a credit card expense report form to help track the 20 to 30 transactions we have per month. There are three cards on the account: one for the rector, Judy and Fidel. They are accustomed to turning in receipts. However, when the card is used by other people this new form should be used. It is intended to be filled out at the time the expense is incurred (receipts can be added later) and put in Linda's box. Request to have email receipts sent, and forward them to Linda. The idea of this form was thought to be good, and was referred to the Finance Committee for finalization.
- There was nothing unusual about July except pledge income being under budget since everyone is away.
- In August, income was on budget but spending was over. The natural gas bill was high (\$8,000 YTD over anticipated amount). There was an extra \$1,000 in refuse removal due to the Undercroft cleanout. The copier lease is \$400. Music is \$1,100 over budget as understood and anticipated. Electricity is going up. Maintenance is over budget.
- Operating cash is going down every month, but currently still positive. We could borrow from maintenance reserve. The garage sale \$4,000 helped, and facility rentals.
- The remaining cash may not carry us to the end of the year without tapping maintenance reserves. We have \$27,000 left in operating.
- Jamie pointed to some savings between July and September when we have only had temporary rector fees. This was acknowledged but does not amount to as much as might be thought as we do pay the temporary rector for each service, and we have one last benefit payment to Mother LaRae. However, there is still some savings, yes.
- Andy said he did not see the acolyte retreat he had proposed in the budget. Linda said if the money has not been spent to date it will not show up yet!
- The budget was accepted as presented.

## Team Reports

### Parish Life/Outreach (Jen, Penny, David)

- Bill thanked everyone for their work on the Brat Trot/Oktoberfest. It worked well to have both events on the same day.
- Randy and Bill want coffee to be ready at 9am, rather than 9:30. Penny suggested having it after the 10am service too. Whichever vestry member does coffee is also responsible for closing the church. The vestry agreed to do this.

### Facilities (Jamie)

- No formal report submitted because we cannot act on anything given the state of the budget.
- He asked that the clerk send Fidel a note of thanks for his extra effort in the interim period.

### Stewardship/Finance (Rob, Cindy)

### Liturgy

### Education (Jim, Andy, Sam)

- Andy wants to do an acolyte retreat since it is hard to get the kids here for training otherwise. He chose October 13<sup>th</sup>, Columbus Day, since most people don't go away this time of year. They will do a morning training session at the church, have pizza, then do whirly ball or ultimate trampoline.
- Andy pointed out an issue with a shortage of Eucharistic ministers and chalices.

### Sr. Warden Report (Bill)

- All groups require a vestry sponsor. For example, ECW and outreach are under Parish Life. Bill asked that the vestry reach out to all the groups in their area for duget items. They should be sent to Bill and Mark by October 15<sup>th</sup>.
- Bill, Cindy and Jen will be completing their term on the Vestry soon. We will need a nominating committee to find their replacements. An election is preferred but people can be appointed. David Shallow is also leaving. Randy is pondering new Junior Warden options.

### Jr. Warden Report (Randy)

## Old Business

## New Business

- David Shallow has decided to join Rev. Don at his parish. He has been the priest there for five years now, and David wants to be there for him. David will visit for special events! A strong vote of thanks was given for all David's work on behalf of our parish. Motion to accept David's resignation was accepted unanimously.
- Forthcoming Calendar events:

- September 28<sup>th</sup> grief counselling for Michael Moon's passing. David Weaver is coming in to talk with children. Paster Gerow needs to contact appropriate groups within the church and notify them.
  - October 4<sup>th</sup> – concern over timing for proposed Potluck for Rev Eric's arrival, as the train club is in the space until 4pm and then they have to pack out all their equipment. Penny will talk to them and explore options.
  - Jen and Penny will arrange something special when the new minister's family arrive on the 18<sup>th</sup> of October.
  - Randy put forth options for the Vestry retreat date next year. It will be either Saturday, February 21<sup>st</sup> or 28<sup>th</sup>.
- There was more discussion about the Oktoberfest success. A motion was made to go ahead and book the same band for next year. It was approved up to \$1,000.

Meeting adjourned at 8:25pm.