

Vestry of Emmanuel Church
Meeting Minutes
June 17th, 2014

Present: Mother La Rae, Jim Beyer, Andy Dolliff, Bob Ekroth, Bill Hoekwater, Cindy Mottl, Randy Valenta, Jamie Workman, Linda Brongel (Dorren Gertsen- Briand, clerk)

Absent: Jen Enriquez, Sam Brenneman, David Shallow, Penny Longo

At 6:45, Mother La Rae held a brief communion service for the vestry, in honor of her last meeting with them.

The Vestry meeting itself was called to order at 7:00pm, with Mother La Rae presiding.

The May minutes were reviewed, edited and accepted as edited.

Treasurer/Budget Report (Linda, Larry)

- Linda is still looking for expenses from Atlanta TENS conference. Mother LaRae said the only thing left was Jim Beyer's airfare. \$325 was paid from stewardship. Mother LaRae's expenses were paid from continuing education. Cindy Mottl covered other expenses.
- The cost of color copies has dropped to \$9 a month after the last discussion. Bill said he had called the copier company. It might be that three computers had been set incorrectly.
- \$9,000 more coming in than going out in May, but the Diocesan contribution of \$1,600 should have come out. We got the antique show proceeds so we are tight if only counting the pledge income. Pledges have been running behind the last two months.
- Overall, year-to-date we are \$4,800 to the good.
- Mother La Rae pointed out that automatic deduction programs for pledges avoid payment lulls in summer and other holiday periods. All Saints Church does this. She also said All Saints had suggested doing each other's audits, to save money.
- Linda said everything else was pretty much in order.
- Bill mentioned that Mother La Rae was asking for donations to the David E. Weaver fund rather than gifts to her upon departure.
- Jamie relayed that Fidel had told him supplies (budget line 5.010.719) are nearly \$13,000 a year. That means that nearly the entire maintenance budget goes to supplies yet the majority of wear and tear, or use of toilet paper and such, is not by parishioners. (Also note the salt took up 10% of the supply budget this past winter...) He asked if in future, as we refine the budget, expenses can be more accurately attributed to their true cost-centers.
- Dorren mentioned that some not-for-profits develop a cost-per-square-foot operating figure to support their fee structure for events, or grant applications, if this was a model that could help here.

- Mother La Rae mentioned Judy's efforts to compare prices between four online sources before purchasing supplies like coffee.

A motion was made to accept the treasurer's report. It passed unanimously.

Search Committee

- The committee is meeting tonight to select the three finalists, who will then be brought in for interviews. They hope to extend an invitation to their first choice in mid-August.

Team Reports

Stewardship/Finance (Rob, Cindy)

- Talk Wed at 7pm – Need a 3-5 year game plan for stewardship
- Sunday June 22nd – _____

Parish Life/Outreach (Jen, Penny, David)

- Mission statement for Emmanuel Parish Life committee.
- Jen needs support as new member liason
- E-news will feature a ministry a month over the summer rather than a note from the minister – until a replacement is found.

Facilities (Jamie)

- A motion was made to approve up to \$1,900 to sealcoat the parking lot, replace broken concrete bumpers, and do any necessary repainting. The motion passed unanimously. It will be taken from the general maintenance fund for Building and Maintenance.
- It was suggested that the concrete bumpers could be removed for the winter, so they would not be damaged by the snowplow.
- No new bids have been received for fire alarms
- Randy said we need a safety audit for all types of disasters.
- Fidel reports that our approximately 20 card tables need to be replaced. Randy suggested replacing them over time rather than all at once.
- Jamie put forward an updated list of prices for rental. Not-for-profit group rental rates depend on how many people are involved and what the group can bear.
- A motion was made to accept the Facilities report, and the updated list of rental prices. It was passed, with the understanding the Rector may exercise discretion in this regard.

Education (Jim, Andy, Sam)

- The Confirmation class had a great trip to Washington, Illinois.
- Youth group is rolling along.
- Planning to thank Sunday School teachers on June 29th since we missed June 8th. Need to ask Ben how many teachers there are.
- Ben said he does not feel that education gets the support it needs from the vestry.

- Proposed Fall Sunday school schedule is from 9:45-10:30am is (the peace). Services will be at 8am and 10am. Adult Education will run 9:15-10:00am.
- Randy said we need a comprehensive look at everything going on.
- Jim pointed out we don't really have Adult Education set up right now. Special speakers are nice, but not enough. Perhaps a lectionary study?
- Mother La Rae said the Education Committee should address this idea.
- Randy said that during the youth group trip to northwest Indiana they got involved in a service there, which was a very positive experience for them all.

Liturgy (Mother La Rae)

- Copier codes are in place.
- Staff/liason meetings will be at 1pm Tuesdays instead of 1pm to accommodate the liason's schedule.
- She has prepared a list of who is responsible for what during the interval.
- Vestry person-of-the-month must lock up or find a substitute. Conversely, when they are in, they must make sure that all the doors are open, including both side doors. These are important emergency exits.
- Only Judy can put things on the calendar.
- Mother La Rae starts at Trinity Church, Indianapolis on August 15th.

Sr. Warden Report (Bill)

- Bill mentioned checks for the discretionary fund.
- Every vestry person should have a copy of the constitution for our church.

Jr. Warden Report (Randy)

- Randy presented a list of proposed disbursements for the David E. Weaver fund this year. A motion was made to accept it, which passed unanimously.

Old Business

- For Keeping God's People Safe, we are all doing level one online, then Nydia will have us all gather again.

New Business

- None presented

With best wishes to Mother La Rae as she moves on to her next interim congregation, the meeting adjourned with a prayer at 9pm.