

February 2014 Vestry Minutes, Emmanuel Episcopal Church

Meeting began at 7:06 with the prayer for the calling of a rector.

With some minor grammar and spelling changes, minutes passed on a motion by Jim, second by Bill H.

Treasurer's Report by Linda.

Presented the new format for the financial statements. Report passed on a motion by Bill H. second by Jim B.

Linda has identified issues regarding personnel administration. Not truly a part of the treasurer's responsibilities. There are a number of items that need to be addressed. The finance committee will contact the diocese for assistance.

The treasurer wants to use a professional payroll system. This would make the employee's payroll will handle tax payments and other details. This will cost \$62.00 per month. Motion by Cindy, second Jim B. This will do a lot more than church windows provides. They also provide some templates for a HR module.

Discussion of cost beyond our budget. The vestry needs more time and information. Motion to table payroll system by Bill H. second by Jim B passed.

Team Reports

Presentation of the Parish Profile documents.

Motion approve subject to minor changes. Jamie W. Second Jen Tabled by unanimous consent pending requested revisions.

Search committee

Issues regarding the Priest-in-Charge compensation package, especially as regards the choice of insurance package were suggested by the vestry.

The vestry studied and extensively commented on the narrative portion of the profile.

Motion to accept pending revisions and a more complete compensation section by Bill H. Second Cindy Mottl. Passed

Comments to Penny by 8:30 the following day

Rob E. discussed his expertise regarding special contributions. He circulated copies of the hand-outs and web content he will be using.

Parish Life

Goal is to get a unified calendar and a mission statement. On-line signup for volunteers is already being used and will grow.

Building and grounds

New windows in doors to comply with Keeping God's People Safe were installed on-time and in-budget.

Undercroft is now organized and clean.

Gutters and downspouts are failing.

Discussion of capital committee possibilities. No motion at this time. Vestry will receive a proposal with some options for its March meeting.

Education committee is a work in progress. Lenten series is really exciting.

Senior Warden report

Presented Table of responsibilities. Some minor changes have been made, so the final copy will be part of the March minutes.

We need to find more workers who are interested in both Sunday School, and Adult education.

Retreat Details 3/8 9 – 4. In the Diocesan offices. Best way to get there is via Metra and CTA, but alternately, the office can stamp a timecard from a nearby garage to reduce parking costs.

At 9:45 the vestry entered executive session.

Adjourned with prayer at 10:15. Motion and second by several members.