

## SEIS (Special Education Information System) Fall, 2013 Training Calendar



### To Register for a SEIS Training:

A. Online Training Modules: Log on to Cornerstone OnDemand. Episodes 1 & 2 are currently available to participate in at any time. (Stay tuned...additional online training videos to come!)

To Participate in the Online Training:

1. Search for SEIS trainings
2. Click "training" and "Online Class"
3. Select the Video you would like to participate in
4. Click Assign
5. Go Home
6. Under Trainings in Progress click Launch – this will start the training video

B. "Live" Trainings: Log on to Cornerstone OnDemand. Enter SEIS in the "search" field. Choose from the "Live" trainings listed below.

### SEPTEMBER:

- **9th (Mon.) 4-5:30pm, Multipurpose Room**  
Episode 1: SEIS 101 (New Users and SEIS Beginners)
- **11th (Wed.) 3:30-5pm, Stage Room**  
Episode 2: Teacher Refresher
- **18th (Wed.), 4-5:30pm, Stage Room**  
Episode 1: SEIS 101 (New Users and SEIS Beginners)
- **23rd (Mon.), 4-5:30pm, Multipurpose Room**  
SEIS Administrator's Training
- **30th (Mon.), 4-5:30pm, Multipurpose Room**  
Episode 2: Teacher Refresher

### OCTOBER:

- **7th (Mon.) 4-5:30pm, Multipurpose Room**  
Episode 3: Present Levels & Goal Development
- **9th (Wed.) 3:30-5pm, Stage Room**  
Episode 4: Ed Benefit and Progress Monitoring
- **28th (Mon.) 4-5:30pm, Multipurpose Room**  
SEIS Administrator's Training

### NOVEMBER:

- **11th (Mon.) 4-5:30pm, Multipurpose Room**  
Episode 4: Ed Benefit and Progress Monitoring
- **18th (Mon.) 4-5:30pm, Multipurpose Room**  
SEIS Administrator's Training

### Training Topics:

#### Episode 1:

*SEIS 101 (New Users & Beginners)*  
New SFUSD Teachers or returning teachers who want to brush up on their SEIS Navigation Skills. Topics: Your Homepage, Online IEPs, Goals and Goal Banks, Service Documentation, Affirming and The Student Record in SEIS

#### Episode 2:

*Teacher Refresher* The latest and greatest information on SEIS! Updates, reminders, tips and tricks!

#### Episode 3:

*Present Levels & Goal Development*  
Learn how to write Present Levels based on 3 points of data writing goals consistent with Present Levels.

#### Episode 4:

*Ed Benefit & Progress Monitoring*  
Understanding and Measuring Educational Benefit, collaborating with Gen. Ed. Teachers and reporting progress on IEP Goals

### Questions/Support with the Online Modules:

- Contact your site Content Specialist [Content Specialist Information](#)
- Cassandra Dougherty, SEIS Content Specialist (doughertyc1@sfusd.edu)
- Sarah Ashton, Supervisor (ashtons@sfusd.edu)