

Encouraging Student Success – Mid-term Grades

Dear Parents:

We are approaching the half-way point in the semester when posting of **mid-term grades** will be done for this semester. At midterm, all instructors are asked to submit the current grade for all students in their courses that are at the 1000, 2000 and 3000 levels. These midterm grades inform students about how well they are doing in those courses so that students can take any needed action to improve in the course. Poor grades can often be improved by following recommendations from the instructor and using other available learning resources that are available. Possible resources can include tutoring sessions with a course teaching assistant or at the Tutoring & Learning Services in the Library.

Please encourage your student to communicate with the instructors and make an appointment to see their major advisor, particularly when poor midterm grades are reported. If needed, students normally may withdraw from a course without academic penalty by the end of the tenth week, which is November 2 this term. It is important for students to plan a course withdrawal carefully since they are limited to only 3 withdrawals total for the two years at the lower level (as freshmen and sophomores) and two total at the upper level (as juniors and seniors). An advisor for their major program can meet individually with your student to determine the best action to take following any efforts to improve grades before the drop deadline of November 2.

Pre-registration for the next term also begins in November, so students should plan to meet with their advisor before then to get advice about their academic plan. Please remind your student that this is an especially busy time for advisors, so the sooner they make their appointments, the better. Most advisors also have Walk-In Advising times posted for those students who do not have an appointment yet, so there are lots of ways for your student to see their advisor. Help your student check on progress with someone who knows their program requirements the best – namely, their major advisor.

Best of luck to your daughter or son for their success through the remainder of the Fall 2013 term!

Office of Undergraduate Studies