You may be asked:

* to give a tour of places where employees work
* to show that you have signed policies
* to show that you have the policies posted for Work place violence, Harassment, and Occupational Health and Safety
* Who uses power tools and where are they kept?  What safety guards are on them?
* When are ladders used, by who, and are they up to code?
* To introduce them to your Workers Representative (staff should know who this person is and this person has to sign some of the policies that need to be posted)

We hope that you find these tips helpful!

Please contact the OCA should you be visited to let us know!