

## **INSTRUCTIONS ON HOW TO PAY YOUR 2014 MEMBERSHIP DUES ONLINE**

Go to [www.middlesexrealtor.com](http://www.middlesexrealtor.com).

Under Quick Links, click on Pay Your Dues.

Login using your email address and password. If you've never logged in, the preset password is Password1 (note the uppercase P). If you forgot your password click on Forgot your Password?

Click on Open Orders/Invoices.

Click View More to print a hard copy. To pay, click on Pay Open Orders.

Check the box to the left of your name. There is no discount code. Click Next.

Enter RPAC amount if you wish to contribute. If you don't wish to contribute, check **Not Today** in the upper right hand corner. Click Next

Follow the prompts to enter your credit card information and make your payment. Print out your confirmation at the end.



# Middlesex County

Association of REALTORS®

779 Gornik Drive, Perth Amboy, NJ 08861  
Phone: 732-442-3400 - Fax: 732-442-7323

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## Login

If you are a **Middlesex MLS participant** and **NOT** a Middlesex County Association of REALTORS® member click on [NEW VISITOR REGISTRATION](#) at the bottom.

All Middlesex County Association of REALTORS® members sign in with your Email address and Password1 unless your password has been changed in the past.

To access MCAR member-only areas login using:

**User ID: Email Address**

**Password: Password1 (unless has been changed)**

If you have forgot your password click on the [Forget Password?](#) link.

If your login information is displayed below, then you are already logged in.

If you are a visitor and not a registered user, please use the [New Visitor Registration](#) to register for the site.

Primary E-Mail Address:

Password:

☐ Remember Me

[Forgot your Password?](#)





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Orders

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The section below displays open orders and invoices that are 1 year old or less.

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| <a href="#">Order#</a> | <a href="#">Status</a> | <a href="#">Invoice#</a> | <a href="#">Order Date</a> | <a href="#">Cancel Date</a> | <a href="#">Total</a> | <a href="#">Paid</a> | <a href="#">Installment Balance</a> | <a href="#">Note</a>  | <a href="#">Invoice Details</a> |
|------------------------|------------------------|--------------------------|----------------------------|-----------------------------|-----------------------|----------------------|-------------------------------------|-----------------------|---------------------------------|
| 085660                 | Open                   | -                        | 10/24/2013                 | -                           | \$40.25               | \$0.00               | \$0.00                              | Confirmation#: 044260 | <a href="#">View More</a>       |

[Click here to print invoice](#)



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## Make a Payment

Select Orders Payment Billing Address Submit

### Select Open Orders/Invoices

#### 2014 MCAR MEMBERSHIP DUES INVOICE

MEMBERSHIP DUES ARE DUE JANUARY 1, 2014.

A \$15 LATE FEE IS APPLIED TO DUES IF NOT RECEIVED IN THE MCAR OFFICE ON OR BEFORE JANUARY 15, 2014.

If you wish to contribute to RPAC, add the amount you wish to contribute to your dues.

DUES AND RPAC ARE NON-REFUNDABLE.

Dues breakdown: MCAR® \$111 for REALTOR- ASSOCIATE® and \$161 for REALTORS®, NJAR® \$120, NAR® \$155 – includes the \$5 NJAR® legal assessment and \$35 NAR® Public Awareness Campaign Assessment. Secondary members owe either MCAR or MCAR and NJAR® dues.

Member dues payments to the Middlesex County Association of REALTORS® are not deductible as charitable contributions. Such payments may be deductible as an ordinary and necessary business expense less \$62.50 (\$12.50 of \$115.00 NJAR dues as well as \$50.00 of \$120.00 NAR® dues) which may not be deducted from the member's income tax due to lobbying efforts. Compliance with the Tax Reform Act of 1993 requires that the portion of dues attributable to lobbying and political activities at the State and Federal levels of government be considered nondeductible for income tax purposes. Local dues do not fall under this tax code. The \$35.00 portion of dues to the NAR® Public Awareness Campaign qualifies as fully deductible.

\*Contributions to RPAC are voluntary and used for political purposes. The amount indicated is only a suggestion and you may give more or less or refuse to donate without affecting your membership rights. 70% of each donation is used by State RPAC to support state and local political candidates. 30% of the balance is sent to National RPAC to support federal candidates and is charged against your limits under 2 U.S.C. 441a. Donations are not deductible as charitable donations for federal income tax purposes.

REALTOR® is a registered collective membership mark which may be used only by real estate professionals who are members of the NATIONAL ASSOCIATION OF REALTORS® and subscribe to its strict Code of Ethics.

Note : Orders that contain donations can be paid at the next step.

Note : If the Customer Purchased is blank the order/invoice is for the Bill To Customer.

| Bill To Customer:  | Purchased Customer: | Order Date/Order/Invoice: | Items | Total   | Discount |
|--|---------------------|---------------------------|-------|---------|----------|
| <input type="checkbox"/> John Doe  |                     | 10/24/2013 Order 085660   | 2     | \$40.25 |          |
| Discount Code: <input type="text"/> <input type="button" value="Apply Discount"/> <input type="button" value="Remove Discount"/> |                     |                           |       |         |          |



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## Make a Payment



Select Orders   Payment   Billing Address   Submit

### Donations

Would You Like To Make A Donation ? (If yes, please select a donation from the list below:)

Not Today: ☐

#### 2014 RPAC

Contributions are not deductible for income tax purposes. Contributions to RPAC are voluntary and are used for political purposes. You may contribute more or less than the suggested amount.

☐ \$15.00   ☐ \$25.00   ☐ \$50.00   ☐ \$100.00   ☐ \$1,000.00   ☒ Other   Enter Amount

Click amount  
to contribute  
to RPAC.

Click here not to contribute RPAC

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Cancel

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## Make a Payment

Select Orders **Payment** Billing Address Submit

Please enter your payment information below. When finished, click "Next" button.

### Payment Information

<sup>R</sup> Payment Method: Credit Card ▼

Credit Card - Enter Credit Card information in the fields provided below:



This is a Corporate Card ☐

<sup>R</sup> Card Type: AmericanExpress ▼

<sup>R</sup> Credit/Debit: Credit ▼

<sup>R</sup> Card Number:

<sup>R</sup> Card Expiration Date: January(01) ▼ 2013 ▼

<sup>R</sup> Cardholder's Name:

#### Payment Summary:

Total Amount: = \$55.25

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Cancel

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