**Discovery Day 2015 Workshop Proposal Form:**

**Instructions:** Save this form to your Desktop. Complete the form. Save, then send as an attachment to: marty\_coons@yahoo.com

*What:* Purpose of the Workshop Proposal Form:

Apply to lead a workshop for the Presbytery of Milwaukee’s Discovery Day 2015.

Encourage members of your congregation/contacts with fresh ideas to apply!

Hear by October 1st if your workshop has been selected!

*Where/When:*

Date: February 21, 2015

Place:  Crossroads Presbyterian Church, Mequon

Theme: **Communication in the 21st Century Church**

Length of Workshop:  75 minutes

Reimbursement: Free registration and lunch, and a free book from the bookstore.

Workshop Proposal Form Deadline: **September 15, 2014**.

**Primary Facilitator: Please enter your contact information:**

Name/Title:

Address:

Phone:

Email:

Name of your Congregation:

Name(s) of co-facilitator(s) (If applicable)

**1.) Workshop Title:**

**2.) Please write a brief (one paragraph) description of your workshop for the Discovery Day 2015 Website.**

**3.) Who is your projected audience?** (check all that apply)

[ ] Deacons

[ ] Ruling Elders

[ ] Youth

[ ] Children

[ ] Teaching Elders

[ ] Members

[ ] Others:

**4.) Desired Learning Outcomes -** What do you want your learners to know as a result of attending this workshop?

**5.) This year’s theme is focusing on Communication. In what way(s) might your workshop address communication in our churches?**

**6.) What materials will you need in order to present your workshop?**

[ ]  Projector/Screen

[ ]  Chairs (specify layout, e.g. “in a circle”)

[ ]  Chairs at tables (specify a layout, e.g. “in a U formation)

[ ]  Display table

[ ]  Dry-erase board w/markers

[ ]  Easel w/newsprint paper

[ ]  Writing utensils

[ ]  Paper

[ ]  Wireless Internet Connection

[ ]  Television

[ ]  DVD/Video Player

[ ]  Computer [ ] Please provide a laptop **or** [ ] I will bring my own laptop

[ ]  Speakers/Sound

[ ]  Music equipment:

[ ]  Other(s):

**7.) What workshop-related literature would you like us to include on the order form at the book store** (We plan the bookstore with the Presbyterian Publishing Company and we will try to have one copy of requested literature on site for perusal.)

**8.) Are you willing to present your workshop twice (once before lunch and once in the afternoon)?** **[ ]  Yes** **[ ]  No, only morning [ ]  No, only afternoon**

**9.) Please submit a picture or yourself that we can use to accompany your workshop description on the Discovery Day 2015 Website.** Send separately to chalverson@pbymilwaukee.org