

## Pastors and Commissioned Ruling Elders of Small to Mid-Size Churches

Supervising full-time and/or part-time employees and volunteers? Supervision, especially in a faith-based environment, requires skills you probably didn't learn during your professional formation.

In conjunction with the Winnebago Presbytery Leadership Commission's emphasis on leadership development, the Commission on Ministry is pleased to offer a day-long seminar at no cost to you.

### Performance Management Workshop

**Thursday, October 9, 2014**  
**Pilgrim Center**  
**W1010 Spring Grove Road**  
**Ripon, Wisconsin**

#### Schedule

Gather/Sign-in	9:00 a.m.
Session Begins	9:30 a.m.
Lunch	12:45 p.m.
Session Resumes	1:30 p.m.
Concludes	4:00 p.m.

#### What does it cost?

- There is no cost for pastors and commissioned ruling elders who participate in this seminar

#### What will you get from this learning event?

- An outstanding learning experience led and presented by Sarai Rice, Alban consultant and experienced staff manager of programmatic, administrative, and volunteer staff
- Concrete, practical, immediately useful tools and approaches to staffing and supervision in your congregation
- Your own copy of *When Moses Meets Aaron* (Includes principles applicable to all size congregations.)

#### What will you learn?

- The fundamental difference between pastoral care and performance management
- Creating a cycle of performance management for your staff team, including employees and volunteers
- Setting performance expectations through job descriptions and goal setting
- Providing effective feedback and conducting performance appraisals

#### Who is the presenter/facilitator?

Sarai Rice is ordained in the Presbyterian Church (USA). She has served as a pastor and Interim Executive Presbyter; taught Preaching and Old and New Testament in seminary, and directed ecumenical and interfaith non-profit organizations. She has a deep commitment to the notion that human institutions should work well for the people they serve. As an Alban Field Consultant, Sarai consults with congregations focusing particularly on small and mid-side congregations wishing to be more effective in their mission and ministry.



#### How do I register?

- Send an email with October 9 Seminar in the subject line
- Send it to [nancy\[at\]winnebagopresbytery.org](mailto:nancy[at]winnebagopresbytery.org) by September 15, 2014