

Meet the Staff: Rashida Greene, Front Office Coordinator
Interview by Angela Beard, Director of Business Operations

Rashida Greene began working as a Front Office Coordinator at CRG in February 2012. Since she is one of our veteran Front Office Coordinators, many of you have probably had the pleasure of interacting with her at some point during her 13 months here. Because we have all enjoyed working with Rashida and getting to know her on a more personal level, we wanted to give everyone an opportunity to learn a little more about her as well!

Tell us a little bit about yourself.

My name is Rashida. I was named after the song “Rashida” by Jon Lucien. I am a bit quirky. I used to ask for dictionaries for gifts and I would be so excited to get different kinds. I have two sons, who are very handsome (but of course I am biased).

What is your current role at CRG? Explain what your typical day looks like.

I am a Front Office Coordinator. A typical day consists of checking faxes and emails, checking in and/or checking out patients, scheduling appointments, finalizing psychological reports, sending out appointment reminders, and answering the phone.

What is your favorite thing about working at CRG?

I love the lunches! Everyone has such great talent and recipes! Also, everyone seems to be very encouraging. At the beginning of the year I applied to a writing workshop for poetry and the people who knew I was doing this really helped me go through with submitting my application. When it comes to someone pursuing their dreams, or even just a different path, CRG as a whole is very compassionate and understanding of the process.

What have you learned that you didn't know before starting at CRG?

I have learned more about myself than I ever knew before. I found out that I hum a lot, and most of the time I don't know that I am doing it.

Do you have any hobbies? What do you like to do in your spare time?

I love to read and write. My best friend and I have founded a non-profit organization (Word As Bond, Inc.) in which we offer free writing workshops to Indianapolis area youth. For the past 4 or 5 months I have been trying to crochet a blanket. I love to cook and, now that I am older, I have found myself experimenting with new recipes and foods. I also like to go to the movies when I have some free time.