

## Sunday Severe Weather Procedure

Severe weather is a fact of life in Missouri and it just makes good sense to be prepared to deal with it. With that in mind the Unity Village Chapel Board of Trustees has developed a plan to handle a severe weather event at Unity Village. People attending our Sunday services, our Sunday Spirit School (youth), our classes, workshops or other events need to know what to do if a tornado warning is issued that involves Unity Village.

Our Severe Weather Procedure has three components:

- Awareness-being in a position to know what is happening
- Communication-informing people what to do
- Execution-moving people to shelter

The primary purpose of this email is to communicate what to do if a tornado warning occurs on a Sunday morning. Execution of the plan is not complicated.

The goal is to have everyone move from wherever they are to the safety of Unity Village's designated storm shelter tunnel. This tunnel is already determined to be a storm shelter for Unity employees, ministerial students and guests, and is very safe and provides plenty of space.

- The children and teens will be ushered immediately to the tunnel. Their Sunday staff and volunteers are aware of what to do.
- An announcement will be made in the Activities Center where the Sunday service is taking place. The announcement will communicate that it is essential that everyone leave the Activities Center and make their way to the storm shelter tunnel behind Unity Inn. Our ushers, Sunday service volunteers and Men of Unity will provide assistance in making sure everyone knows the route to take to get to the storm shelter tunnel and that no one will be left behind.
- Anyone in our CommUnity Center area or the Bookstore/Coffee Shop will be informed how to make their way to the storm shelter tunnel.
- Anyone with mobility issues will be assisted to safety.

People attending the Sunday service will exit the Activities Center using the nearest doorway on either side of the stage or the nearest doorway on either side of the vestibule. Some of you already know where this storm shelter tunnel is and I'm sure you will be in a position to assist. The children in Sunday Spirit School will proceed down their stairwell to the cross tunnel at the Security Office. Anyone in the Bookstore/Coffee Shop or CommUnity Center area will be directed to proceed to the cross tunnel at the Security Office.

Things you should not do.

- Do not go to the youth education area. Trust that your children will be escorted to the storm shelter tunnel where you can locate them.
- Do not go to your car.
- Do not use the main doorways at the front of the Activities Center. (These doors would take you in the opposite direction you need to be going.)

We hope that events do not require that we use this process and know that we take your welfare very seriously and affirm that if such an evacuation is necessary everyone involved will be kept safe and sound.