

# You can submit the following surveys online:

- First Breath Enrollment
- First Breath Prenatal Follow-Up
- First Breath Postpartum

\*If you enter these online, you DO NOT need to submit paper versions of these forms.

## The following CANNOT be entered online (at this time):

- First Breath Program Checklist
- Consent Form
- Client Information Form

\*The paper versions of these forms need to be submitted to the WWHF via fax or mail.

### Entering Surveys is as Easy as 1-2-3!

STEP 1 To access the online data entry system, use the following link: <u>http://www.wwhf.org/programs/first-breath/first-breath-surveys/</u>

### STEP 2 Choose the survey you wish to enter.

Enter the participant's First Breath ID (found on the consent form).

### STEP 3 Follow the prompts to enter the data.

The survey data is automatically sent to us when you reach the final screen stating: "Your survey has been submitted successfully. Thank you for your time."

### **Frequently Asked Questions:**

1) What do I need to access the online data entry link? *Answer:* An internet connection.

### 2) Why can't I submit the Consent or Client Information Form online?

*Answer:* At this time, no Protected Health Information (PHI) can be entered into the system. If the online entry is well-utilized, we will invest in the security measures needed to add this option in the future.

### 3) Can I print the data survey(s) after I enter and submit it to the WWHF? Answer: Not at this time. If the online entry is well-utilized we will invest in this added functionality.

### 4) What about My Baby & Me surveys?

Answer: Online My Baby & Me surveys are coming soon! For now, please continue to mail or fax paper versions of all My Baby & Me forms.

### If you have additional questions, please contact your Program Coordinator.

- Carl Oliver (Eastern Wisconsin) Phone: 608-251-1675, Ext. 117 |Email: coliver@wwhf.org
- Chelsea Stover (Western Wisconsin) Phone: 608-251-1675, Ext. 118 | Email: cstover@wwhf.org