



Person Centered Planning for Youth with Intellectual and Developmental Disabilities in Foster Care *Advisory Board*

Purpose: To bring together a group of expert advisors who can provide the investigators with a breadth of perspective, history, and knowledge that will aid in the development of a self-sustaining system for person centered planning for youth with Intellectual and Developmental Disabilities in the New York Foster Care system.

Scope: The board will provide advice related to existing systems and supports, gaps in supports and systems barriers, and act as an expert review of materials and data throughout the course of the project. Board members will be recruited from different systems, organizations and roles across New York in order to gain a broad view of the supports and barriers that impact youth with intellectual and developmental disabilities transitioning out of the foster care system in New York State.

Chairs: The Project Coordinator and principal investigator of the Person Centered Planning (PCP) grant will collaboratively chair the advisory board. The Project Coordinator will act as the primary contact between the project investigators and the board. Given the nature and small size of the project, all project investigators will attend the advisory board meetings when possible.

Time commitment – The board will initially meet at least once every other month for one hour. Meetings will occur via conference call or other electronic means (e.g. webinar.) Attendance is highly encouraged as this will be critical to ensure the most robust discussion and allow for well-informed decision making. Meetings will be scheduled in advance. One week before the meeting the Project Coordinator will distribute the agenda and any relevant materials to the advisory board.

The board will first discuss the implementation of stakeholder focus groups, next the board will review the data obtained from the focus groups which will provide expert feedback to the project investigators, and finally the board will serve to advise the investigators on partial and then full implementation of PCP within foster care.

Additional responsibilities will include review of agendas and applicable materials prior to meetings, occasional polling of board members for feedback on a specific question or issue that cannot wait until the next board meeting, interim meetings on an ad-hoc basis if deemed important by the board member or presenting circumstance, act as a liaison when possible to community stakeholders, and provide assistance when possible with access to resources.

If you have any questions, please contact:

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