2014 Scholarship Submissions Checklist

**A complete application submitted before the deadline consists of the** [**2014 Scholarship Application Form**](http://scholarships.nfb.org/)**, the required documents listed below, and one interview. See the** [**Frequently Asked Questions**](https://nfb.org/scholarship-faq) **(FAQ) for more information on each item.**

**DEADLINE:  March 31, 2014 – midnight, Eastern Time Zone** (online date or postmarked mail).

**FILE FORMATS**:  We accept documents in DOC, DOCX, RTF, or PDF file format. We do not accept faxed documents.

**[   ]** **One completed** [**2014 Scholarship Application Form**](http://scholarships.nfb.org/)**, online or in print, is required.** (FAQ #11)
Non-applicable questions may be marked N/A.  Until the deadline you may return to your application as often as you wish to edit or change it or to delete or replace any attached documents.

**[   ] One Essay, limited to 700 words or less, is required.** (FAQ #12)

**[   ]** **Two Letters of Recommendation are required.** (FAQ #15)
      The authors may send their letters directly to us or, if the authors permit, you may forward them.

**[   ]** **Transcripts are required.** (FAQ #14)
      Provide a transcript from the institution you are currently attending and from all other postsecondary institutions you’ve attended. If you have attended less than one year of higher education, provide your high school transcript. We accept transcripts sent by your institution, by a forwarding service, or by you.

**[   ] High school seniors only--Reports on College Entrance Examinations are required.** (FAQ #14)
      Send a copy of your report summary from the ACT, SAT, or other such standardized tests.

**[   ]**  [**Proof of Legal Blindnes**](https://nfb.org/images/nfb/documents/pdf/confirmation-of-legal-blindness.pdf)[**s**](https://nfb.org/images/nfb/documents/pdf/confirmationoflegalblindness.pdf)**is required.** (FAQ #3 through #6)
     Do not send actual medical records. Provide a clear statement from a qualified professional that certifies you are "legally blind" according to the federal definition. The NFB form shows the information that is preferred. You may use our "[Confirmation of Legal Blindness](https://nfb.org/images/nfb/documents/pdf/confirmation-of-legal-blindness.pdf)" form or a signed statement on business/agency letterhead. You may scan and upload a signed statement, or send a copy of the original document. *Certifying Authority:* The statement must be completed by a trained certifying authority, such as an optician, optometrist, ophthalmologist, physician; rehabilitation counselor, itinerant teacher, or other professional in work with the blind; or the president of an NFB state affiliate.

**[   ]**  **One** [**Affiliate President's**](https://nfb.org/state-and-local-organizations) **interview is required.** (FAQ #16)
     Before the deadline, applicants must request AND accomplish an interview (usually by telephone) with the NFB affiliate president (or the president's appointee) located in the student's home state or college state, unless the president chooses to schedule the interview after March 31.  Phone/Email information: [State Presidents List](https://nfb.org/state-presidents-list). Contact the Scholarship office if a request is not answered in a week.

Email (preferred):   Scholarships@nfb.org

Scholarship Office: (410) 659-9314, extension 2415

 (8 a.m. - 5 p.m. Eastern Time)

NFB Scholarship Program
NATIONAL FEDERATION OF THE BLIND
200 East Wells Street
*at Jernigan Place*
Baltimore, Maryland 21230