



Rye City School District
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FOR IMMEDIATE RELEASE

Call for Committee Members

The Rye City School District Board of Education is seeking community members to serve on several of its committees. The District's working committees offer thoughtful and critical recommendations for the effective and efficient operation of the schools. They focus on specific, annual charges and report progress at Board of Education meetings periodically throughout the year.

The committees that are open for participation are the Audit Committee, Curriculum Council Committee, Facilities Committee, Finance and Borrowing Committee, Tax Cap Task Force, and Instructional Technology Committee. Charges for these committees are listed as below along with other details and descriptions of the committees' roles.

If you would like to contribute as a member of any of the aforementioned committees, please complete the attached application and return it to Karina Stabile at 411 Theodore Fremd Avenue, Suite 100S, Rye New York 10580, or email the information to stabilek@ryeschools.org.

Audit Committee

The Audit Committee's work is guided by applicable law and Board Policy. The Committee's purpose is to oversee and carry out the Board's audit policies and the performance of related duties and responsibilities. The District's Audit Committee shall be comprised of at least three Board members with staggered terms and an appropriate number of community members. Employees of the school District are prohibited from serving on the committee.

Committee Charge

1. Meet with auditors and recommend internal and external audit plans to the Board, specifying the areas of District operations to be reviewed for compliance with legal and regulatory requirements, operating efficiency and effectiveness.

2. Receive and review the resulting audit reports; and propose recommendations to the Board for action as may be necessary and appropriate, these include:
 - Review the External Audits and Management Letter by October 2013.
 - Review Internal Audit Risk Assessment Update by December 2013. Recommend another area to audit based on risk assessment.
 - Review the results of the GASB 45 actuarial analysis update in June 2014.
 - Periodically review the monthly reporting of Claims Auditor Findings to the Board. The Committee Chair shall meet with and directly receive any reports of concern about waste, abuse, or fraud from the Claims Auditor.
3. Receive and review the management response to each audit report.

Perform any other responsibilities outlined by the Board. It is not the intent of the Board of Education that the Audit Committee participate in or be responsible for the day to day operations of the school District or in the decisions that are the responsibility of the Superintendent of Schools or the Business Official, or the other District administrators.

Meeting Schedule

The Audit Committee meets five times a year.

Curriculum Council Committee

The Board of Education is required by law to adopt the curriculum of the school District. As trustees of the public, the Board bears the responsibility of ensuring that the program of instruction is consistent with the values and beliefs of the community it serves. This responsibility can be entrusted, in part, to a broader base of the school and the community through a council that will provide an appropriate forum for this process.

In consultation with the Superintendent and the Board of Education, a Curriculum Council was formed by the Assistant Superintendent to develop structure, guidelines, and procedures for the development and review of proposals for new curriculum. The council, chaired by the Assistant Superintendent for Curriculum, Instruction and Assessment, is composed of faculty, students, administrators, parents, community members, and members of the Board of Education.

Committee Charge

- Review proposals for new course offerings.
- Make recommendations regarding curriculum proposals.
- Make recommendations to the Superintendent for the adoption of curriculum by the Board of Education.

Meeting Schedule

The Curriculum Council Committee meets five times a year.

Facilities Committee

The Facilities Committee meets to discuss building and physical plant issues critical to the District. It presents findings and recommendations to the RCSD Board of Education. It continues to address facility Health and Safety issues as a top priority.

Committee Charge

1. Review and update Five Year Facilities Plan.
2. Identify a liaison to the District-Wide Health and Safety Committee.
 - Review the findings related to any energy savings proposals received and recommend a suggested course of action.
 - Review the findings of the Annual Visual Inspection and identify and recommend 2013-2014 Capital Projects Plan for Board consideration.

Meeting Schedule

The Facilities Committee meets three times a year.

Finance and Borrowing Committee

The Board of Education's Finance and Borrowing Committee reviews matters relating to the finances of the District as they relate to debt issuance and debt refinancing as well as the investment of District funds. After consultation with the Board, the Board Members sitting on the Finance Committee will work with appropriate City representatives to consider the possibility of reassessment as a means to address the continuing cost and expense of tax certiorari proceedings.

Committee Charge

3. Discuss various options for bond issuance during the spring of 2014 and recommend a course to the Board of Education.
4. Monitor financial conditions for opportunities for existing debt refinancing.

Meeting Schedule

The Finance Committee meets three times a year.

Instructional Technology Committee

The Instructional Technology Committee of the Board of Education meets to discuss the use of technology within the classrooms of the Rye City School District.

Committee Charge

- Propose and evaluate potential hardware and software products for use in the schools and make recommendations to the Superintendent.

- Discuss professional development opportunities in the instructional technology domain.
- Develop and analyze an internal survey regarding the state of technology availability and usage within the Rye City School District, if appropriate.
- Review the Technology Plan, if needed.

Meeting Schedule

The Instructional Technology Committee meets four to five times a year.

Tax Cap Task Force

This Tax Cap Task Force had its inaugural year last year and will continue its work during the 2013-2014 school year. Its primary focus will be to explore current and long-term fiscal sustainability in the age of budget caps, dwindling resources and economic uncertainty. The Committee will bring together various community stakeholders to work collaboratively in proposing budget solutions that preserve current educational programs and practices.

Committee Charge

1. Make recommendations regarding cost saving measures, cost avoidance strategies and revenue generating ideas that may impact the 2014-2015 budget development process, as well as future budgets.

Meeting Schedule

The Tax Cap Task Force will meet a minimum of three times a year.