

Knightdale Chamber - Business EXPO 2014

Date, Time, and Location	Schedule of Events
Tuesday • June 17, 2014 • 3:00-7:00pm Knightdale High School 100 Bryan Chalk Lane Knightdale, NC 27545	12:00pm – 2:30pm 3:15pm 3:00pm — 7:00pm Exhibitor Set-up Exhibitor Contest Begins Expo Open to the Public

BOOTH INFORMATION

Booth Dimensions	10' wide x 8' deep, with an 8' backdrop and 3' sidewalls (*Booth 24 is with short 3' walls) Each booth includes (1) 6' table, covered & skirted, and (1) chair OR high stool for a fee*
Booth Limits	2 booth maximum per exhibitor
Booth Assignment	First Come, First Served (<i>payment must accompany application</i>)
Draping Colors	Black/Gold

BOOTH REQUEST *Priority will be given to Community Investors that register by April 30th, 2014.*

First Choice	_____
Second Choice	_____
Third Choice	_____

EXHIBITION RULES

- Exhibitors may not share or sublet space.
- Exhibitors may utilize all space within their booth, but may not set up or solicit in the walkway outside of their booth perimeter.
- All decisions on appropriateness of exhibits and booth assignments made by EXPO management will be final.
- Solicitation (giving out business card, resume, flyer, political propaganda) by **non-exhibitors** is prohibited. Individuals will be asked to stop and leave. **NO SELLING OF PRODUCT FROM EXPO BOOTH.**
- The general public is invited to attend this event. Please be aware that there will be children attending with their parents.
- "Give Away" items are not to be displayed when booth is unsupervised by exhibitors.
- No early booth break down – please make plans now to have someone at booth until 7:00pm.
- All boxes need to be broken down for trash pick-ups throughout the event.

DEADLINE FOR BOOTH RESERVATIONS – **Early Bird: Thursday, May 1, 2014, 5:00pm**

After May 1, 2014, 5pm, each booth will be \$245 (Chamber members); \$450 (non-members)

NO REFUNDS FOR ANY REGISTRATION AFTER MAY 23, 2014

Business Name	Contact Name		
Name(s) of Booth Personnel			
Business Address	Phone	Fax	Email

BOOTH <input type="checkbox"/> Chamber Member <input type="checkbox"/> Non Member <input type="checkbox"/> Premium Exposure Booth (1,3,5,7,9,11,13,14,15,16, 26,27,28,29,30,36,37,38,39,45,46,64,82) ADDITIONAL ITEMS <input type="checkbox"/> Electricity. <i>Limited power access to booths (15,16,17,18,29,30,38,44,45,46,47,54,57,64,72,75,81,82,83,91)</i> <i>List items to be plugged in at booth: _____</i> <input type="checkbox"/> Additional stacking chair (each) <input type="checkbox"/> TV Interview with East Wake TV, Channel 22 (<i>Limited to 15 on first come basis</i>) <input type="checkbox"/> High Stool (bar height) for booth entry comfort	PRICE \$245.00 \$450.00 \$ 25.00 \$ 25.00 \$ 2.00 \$ 35.00 \$ 20.00	SUBTOTAL -
<input type="checkbox"/> Early Bird Discount (Members Only) All payments must be received on or before 5pm, May 1, 2014	\$ 45.00	-
TOTAL AMOUNT ENCLOSED Make checks payable to the Knightdale Chamber of Commerce and mail the reservation form along with payment to: Knightdale Chamber of Commerce, 207 Main St., Knightdale, NC 27545. You may also register and pay online (www.knightdalechamber.org) or call 919-266-4603 to process your payment. We accept Visa/MasterCard/Discover.		\$

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