The MEMA Preparedness Directorate, Active Learning and Exercises Branch, invites you to participate in:

**G290 Basic Public Information Officer/G291 Joint Information Center**

**Date:** August 19-21, 2014 (3 day course)

**Time:** 8:00 a.m. - 4:30 p.m. (each day)

**Location:** Allegany County Department of Emergency Services 11400 Pittsburg Plate Glass Road SE Cumberland, MD 21502

**Course Purpose:** These courses are intended for the new or less experienced PIO. The G290 Basic Public Information Course emphasizes the basic skills and knowledge needed for emergency management public information activities. Topics include the role of the PIO in emergency management, conducting awareness campaigns, news release writing, and television interviews. The G291 Joint Information Center/Joint Information System Course discusses how to work in a multi-jurisdiction and/or multi-agency JIC,  JIC concept of operations and how to plan for and equip a JIC. The G290 course is taught all of Day 1 and 2-3 hours on Day 2. The G291 course is taught for the final 5 hours on Day 2, and Day 3 is the practical exam. The suggested (but not required) pre-requisite is IS29 Public Information Officer Awareness offered on-line through the FEMA training site.

**Logistics:**Lunch will not be provided.  Attire is business casual or daily uniform.

**Register:** To register, log on to the **MEMA Learning Management System (LMS)** at https://[memamaryland.csod.com](http://memamaryland.csod.com/). Once you are registered for the system, you can search for and register for this training offering.

If you have any questions, please contact Reed Correll at reed.correll@maryland.gov or410-517-3612.  Thank you.