



# Give THX OBX



*Family*

*Health*

*Community*

## Healthy Holidays Expo 2014

Celebrating All We Have To Be Thankful For on the Outer Banks

2-7:30 p.m.

*Monday,*  
*November 10, 2014*  
at the Hilton Garden Inn, Kitty Hawk

45 Vendors

Live Music

*Health Screenings, Flu Shots & Mist*

*Healthy Cooking Recipes, Tips & Samples*

*Children's Activities*

*Learn About Area Businesses & Non-Profit Services*

*Meet Physicians and Health Care Providers*

*Pre-Order Holiday Meals & Desserts*

**FREE Admission!**

**For More Information,**

**Call (252)441-8144 or**

**[www.outerbankschamber.com/healthyholidays](http://www.outerbankschamber.com/healthyholidays)**



Dear Outer Banks Chamber Member,

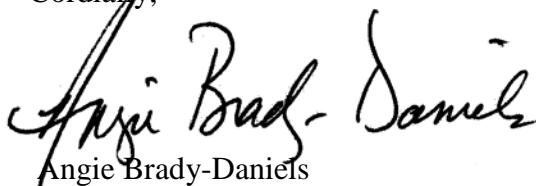
The Outer Banks Chamber of Commerce, Vidant Medical Group, the Outer Banks Hospital, Dixie 105.7 and 102.5 The Shark cordially invite you to join us for the Health Holidays Expo set for **2:00 – 7:30 pm, Monday, November 10, 2014 at the Hilton Garden Inn, Kitty Hawk.**

We are excited about the new location and hours for this year's event! Give Thx OBX will be a celebration of all we have to be thankful for on North Carolina's Outer Banks! There will be recipes and samples of healthy holiday foods, musical entertainment by area groups and information on how to give and receive help in the community. Health screenings will be available and you'll have a chance to meet area physicians and health care providers.

Enclosed please find the 2014 regulations and application form. There are over 45 vendor locations and the new hours will allow Chamber members and the general community to stop by after work, before or after sporting practices, etc. Show admission will be FREE.

***We hope to see you there!*** If you have questions, please don't hesitate to call me at (252) 441-8144, ext. 229. Please note that spaces are available on a first reserve/first served basis. To check availability of a particular space, call us or send an e-mail to [angiebd@outerbankschamber.com](mailto:angiebd@outerbankschamber.com) and we'll be happy to reserve a space for you!

Cordially,



Angie Brady-Daniels

Vice President of Events & Communications

**Outer Banks Chamber of Commerce**  
**P.O. Box 1757**  
**Kill Devil Hills, NC 27948**  
**(252)441-8144**  
**[www.outerbankschamber.com](http://www.outerbankschamber.com)**  
**[angiebd@outerbankschamber.com](mailto:angiebd@outerbankschamber.com)**  
**(252)441-0338 (Fax)**



# Outer Banks Healthy Holidays Expo 2014 Exhibitors Contract

1:00 - 7:30 pm

Monday, November 10, 2014

Hilton Garden Inn, Kitty Hawk

Name of Company \_\_\_\_\_

(As it should appear in program)

Contact Person \_\_\_\_\_ Telephone# \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-mail address of contact person: \_\_\_\_\_

Website Address: \_\_\_\_\_

**Very Important!** Please describe what your company will be offering at expo (health screenings, food samples, healthy recipes, vitamin samples, fun contests, resource information. . . any teasers that we can use to promote you & this show!):

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## Booth Reservation Requests:

( ) Wall Display. Includes **6ft. Skirted Table.**

**\$175 Chamber Members/\$275 Non-Members.**

( ) **Cener Aisle Booth. Includes 6 ft. Skirted Table. Appropriate for Table Top Displays and One Person. \$150 Chamber Members, \$250 Non-Members. A special non-profit rate of \$75 is available for a limited number of these inside booths.**

( ) **Access to Electricity is Available for an additional \$20 per booth.** (Note that your electrical access may not be directly behind your booth. Please prepare by bringing an extension cord and surge protector.)

**First Choice of Booth# \_\_\_\_\_ 2nd Choice# \_\_\_\_\_ 3rd Choice# \_\_\_\_\_**

(See attached diagram to choose booth assignment. It is also recommended that you call the Chamber office at 441-8144, ext. 229 or e-mail [angiebd@outerbankschamber.com](mailto:angiebd@outerbankschamber.com) to check availability as you are completing this form.)

**Full Payment Is Due With Application. No Refunds after October 15, 2014 unless space is resold.**

Amount Enclosed \$ \_\_\_\_\_ Payment Method: Cash \_\_\_\_\_ Check \_\_\_\_\_

( ) Please Bill Our Corporate Office: \_\_\_\_\_

( ) Charge My Credit Card: MC/VISA: \_\_\_\_\_ Exp. \_\_\_\_\_

**Rules and Regulations**  
**For the Outer Banks Chamber of Commerce**  
**Healthy Holidays Expo 2014**

**A. Rules Regarding Booth Space**

1. Applications will be processed on a first-applied/first-served basis. Call the Chamber office at (252) 441-8144, ext. 229 or e-mail your request to [angiebd@outerbankschamber.com](mailto:angiebd@outerbankschamber.com) to see what spaces are available.
2. The prices are quoted on the Exhibitors Contract. **Full payment or authorization to bill your corporate office (purchase order #) is due with application.**
3. The Sponsor reserves the right to accept or reject an exhibit application.
4. Exhibitors MAY NOT sublease their assigned booth space.
5. The Exhibitor must conduct all activities within their assigned booth space. A representative for the Exhibitor should be on duty at all times during the hours of the show.
6. The Sponsor will provide each exhibitor (1) 2'x6' covered and skirted table and (2) chairs. No side curtains or backdrops are provided for this event! You are responsible for any company signage and additional items needed for your booth space.
7. **Electricity will be available at an additional charge** . Exhibitors should specify on the contract what level of electricity they will need and on the day of the show bring drop cords, surge protectors, etc. in case outlets are not directly behind their booth space.
8. Operating equipment, motors or speaker systems will not be allowed without special permission from the Sponsor.
9. Since the Healthy Holidays Expo is a family event, materials displayed should be appropriate for all ages. Displays should be positive and upbeat!
10. Exhibitors may set up exhibits 9:00 a.m – 1:30 p.m. on Monday, November 10, 2014.  
**All booths must be ready for visitors when the show opens at 2:00 pm!!!**
11. Healthy Holiday Expo hours will be 2:00-7:30 p.m. on Monday, November 10, 2014.
12. Exhibitors will not disassemble or remove exhibits prior to 7:30 p.m., November 10<sup>th</sup>. (This really hurts the show! If you have to leave your booth for some reason, consider leaving your materials on the table and coming back to take it down later or ask for committee volunteers for suggestions or help removing your booth)

13. Exhibitors' materials should be removed from the exhibit building after the show on November 10<sup>th</sup>.
14. The Sponsor will not be responsible for the safety of the property of the Exhibitor from theft, damage by fire, accident, conditions of the exhibit building, acts of third parties or other causes. The Sponsor will, however, use reasonable care to protect the Exhibitor against any damage. It is agreed that the Exhibitor will defend, indemnify and hold harmless the Sponsor, its agents and employees, and the owners of the exhibit building for any claims made against them for damages, including bodily injury or death, which may arise out of the Exhibitor's use of the premises.
15. Each Exhibitor warrants that it has effective, and shall maintain for the period of occupancy under this agreement, a policy of general public liability insurance against claims for personal injuries or death, or damage to property and shall include comprehensive general liability coverage with limits of \$500,000 per occurrence. (Exhibitor may be asked to furnish proof).
16. Arrangements not covered specifically by the preceding Rules and Regulations should be agreed to in writing with the Sponsor.

## **B. Rules Regarding Sales, Gifts and Favors**

1. Exhibitors are allowed to distribute giveaways, offer samples, sell items, take orders, plan follow-up calls, perform demonstrations and secure names and addresses for mailing purposes. Being a Chamber, we encourage business activity!
2. The Sponsor reserves the right to request a list of winners at the show's conclusion. Chamber staff will gladly contact winners after the event for companies who would like us to handle prize distribution.

## **Questions?**

**Call the Chamber Office at (252) 441-8144 or  
send an e-mail to [angiebd@outerbankschamber.com](mailto:angiebd@outerbankschamber.com)**

**Checks Should Be Made Payable to the Outer Banks Chamber of Commerce.  
& Completed Applications Returned To:**

**(252)441-0338 - Fax**

**[angiebd@outerbankschamber.com](mailto:angiebd@outerbankschamber.com)**

or OBCC, P.O. Box 1757, Kill Devil Hills, NC 27948.

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