

Lunch & Learn

Workshop Series

Supervisory Training

Presented By: **Tobie L. Gunby, MCDP, CCC, PHR**

December 18, 2014

12:00 pm to 1:15 pm

\$5.00/person for lunch

JARI Center for Business Development
160 Jari Drive (Richland Township)

This Lunch & Learn will provide an insight into the aspects of supervisory training. Ms. Gunby will focus on important topics, such as, being a leader, making decisions & managing employees.

JARI 
Growing Your Region

Supervisory Training

December 18, 2014 at 12 p.m.
JARI Center for Business Development

REGISTRANT INFORMATION

Company _____

Address _____

City _____ State _____ Zip _____

Contact Name _____

Telephone _____ Fax _____

Email _____

Would you like to receive a registration confirmation (sent by email) _____ Yes _____ No

PARTICIPANTS *(Please use a new form for additional participants)*

- 1) _____
- 2) _____
- 3) _____
- 4) _____

PAYMENT INFORMATION

of Participants _____ x \$5.00 = \$ _____

TOTAL AMOUNT ENCLOSED \$ _____

This form is considered your invoice. Payment should be made prior to the day of the event to reserve your seat.

Checks are to be made payable and mailed to:

Johnstown Area Regional Industries, Attn: Katie Franklin, 245 Market Street * Suite 200, Johnstown, PA 15901.

Note: No shows and cancellations after December 16, will be billed for any seats that you had reserved that we were unable to fill.

Please RSVP by December 16, 2014 to **Katie Franklin**

Fax - 814.535.8677 / Email at kfranklin@jari.com.

Funded in part through a Cooperative Agreement with the U.S. Small Business Administration. Reasonable accommodations for persons with disabilities will be made if requested at least 2 weeks in advance by contacting Katie Franklin at 814.262.8367.