

FROM THE ANNEX

It's that time again!

Curriculum Orders for Next School Year



Important Dates:

- **Friday May 23rd: Annex closes for checkouts**
- **Friday May 30th: Last day of school. (Please return all curriculum not needed over the summer by this date.)**
- **August 5th, 6th, 7th & 12th: Curriculum pick up between the hours of 10:00am to 2:00pm for 2014-2015 school year.**
- **August 18th: First day of the 2014-2015 school year**

To enable us to accurately and efficiently fill orders for next school year, please return all curriculum you will not be using over the summer or next school year by the last day of school, May 30th. All curriculum not returned by the last day of school will be automatically renewed for next year.

Check-out procedures this year, in an attempt to cut down on the number of back-ordered items. Please check out and/or keep only that curriculum you will be using over the summer. Fill out an order form for any curriculum needed for next year. (Exception: You are encouraged to keep items that are used from year to year such as: Math Manipulative Kits; Write Source 2000; Writer's Express; Write on Track; dictionary; Family Math...)

If there are any curriculum items you would like to use over the summer, simply stop by the Annex and check it out before Friday May 23rd. Keep in mind; if we do not have the curriculum you are requesting you will need to fill out an order form for it. Curriculum order forms should be turned in to the Annex by Friday May 23rd.

All curriculum orders placed for next school year will be available to pick up on August 5th, 6th, 7th or 12th between the hours of 10:00am to 2:00pm. On these curriculum pick up days you can also check-out those short term items you need to start the year. This will give you a couple weeks to look over your materials and start planning before school starts. If you have any questions regarding these procedures, please call the Annex at 874-2433.

New curriculum orders forms are available at the Annex.