

LAST REVISED ON 12/5/14

**LOUISIANA GREEN CORPS  
JOB DESCRIPTION**

**JOB TITLE:** CREW LEADER

**CLASSIFICATION:** FULL TIME/ SALARY

**REPORTS TO:** CONSTRUCTION TRAINING MANAGER

**Program Delivery**

- Assists with outreach and recruits eligible youth for the Youth Construction and Conservation Corps program.
- Transports crew in passenger van to service learning sites, interviews, trainings, and tours.
- Works and participates alongside crews on projects, tours, presentations, and assists Corps members in the classroom.
- Facilitates group discussions and reflection activities.
- Coaches and mentors youth throughout the program to achieve goals.
- Uses positive youth development practices to resolve conflicts and build a team-oriented culture.
- Delivers and picks up reports and paperwork to partner agencies.
- Picks up supplies as needed for programming.

**Project Supervision**

- Assists Construction Training Manager to plan for, coordinate, and schedule construction and conservation projects with partner agencies.
- Responsible for managing photo documentation process and completing reports for all projects completed by crews.
- Completes physical labor on construction and conservation projects.
- Responsible for participant safety procedures.
- Maintains oversight and accountability of crewmember activities and performance associated with projects.
- Works to build positive rapport with participants and project partners.

**BENEFITS:**

- Group health and dental benefits
- Excellent paid time off package
- Reimbursed for mileage and portion of monthly cell phone

**REQUIRED QUALIFICATIONS:**

- Must have own transportation, clean driving record and ability to drive a 12-15 passenger van
- High school diploma or equivalent
- Strong leadership and team-building skills
- Sound decision-making skills
- Basic computer proficiency
- Experience working in youth development, mentorship, or coaching role
- Experience in construction, building maintenance, or related field
- Ability to perform manual labor- including lifting over 50 pounds, bending, reaching, climbing, walking, stooping
- Ability to effectively diffuse conflict and solve problems
- Ability to follow directions and delegate responsibilities to others
- Ability to be flexible and adaptable to changing situations
- Positive attitude
- Sustainable building, environmental education or related experience preferred

Send resume to: [info@lagreencorps.org](mailto:info@lagreencorps.org)