



Carla Hawkins

District Manager / Administrator

Experience

Special Districts
12 years experience

Real Estate Management
30 years experience

Education

B.S. Business Administration
Colorado State University

**Colorado Certified Public
Manager Program**
University of Colorado Denver
Buechner Institute for
Governance

License and Certification

Colorado
Real Estate License

**Colorado Certified Public
Manager**

Colorado Notary Public

Ms. Hawkins' 30 years of experience in real estate property management provide a strong skill set in property management, administration, budget oversight, and public communication. She acquired this experience working for a large Colorado land developer and a local property management firm.

As a District Manager/Administrator, she assists district boards in administrative management, governmental compliance, board meeting facilitation, insurance administration and facility maintenance coordination. Through effective communication, she is able to build and maintain positive working relationships with district boards and constituents, maintenance personnel and fellow co-workers. She insures consistency with a proven efficient operational plan.

Ms. Hawkins received the designation of Colorado Certified Public Manager after completing Management Development Courses, accredited by the National Certified Public Managers Consortium.

She has a passion to help others and this is demonstrated by her hours of volunteer service. She has served as chair of the Loveland Chamber of Commerce Board of Directors (2007) and the Corn Roast Festival Committee (2005 & 2006). She is also a former member of the Medical Center of the Rockies Summit Giving Club Committee, and is one of the founding members of CREW-Northern Colorado.

Carla is a graduate of Colorado State University obtaining a B.S. in Business Administration and has had her Colorado Real Estate license for over 28 years. She also is a graduate of Leadership Loveland, and is a member of the Everitt Real Estate Center.

Besides volunteering, Ms. Hawkins enjoys reading, spending time with her husband of 28 years and her son, daughter, son-in-law and grandson Easton.