

## Ask the Experts

April 2, 2014  
Holiday Inn, Clarion, PA

### Registration Information:

Please use the same information as listed on the PA Keys.

Name: \_\_\_\_\_

Facility: \_\_\_\_\_

Facility  
Address: \_\_\_\_\_

City: \_\_\_\_\_

State/Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_

Facility  
Type: ☐ Center ☐ Group

STAR  
Level: ☐ STAR 1 ☐ STAR 2 ☐ STAR 3 ☐ STAR 4

Act 48: ☐ Yes ☐ No

Fee: \$30.00 for STARS Participants,  
Lunch and afternoon snacks will be provided.

Program participation will be limited to  
(2) individuals per facility for a maximum  
of 75 total registrants.

**Must be employed in a  
Group or Center facility.**

Interested individuals should submit an  
application by March 14, 2014.

### Schedule:

Registration 8:00-8:30

Keynote: 8:30-8:50

Session 1: 9:00-11:00

Lunch 11:00-11:45

Session 2: 11:45-1:15

Break/Afternoon Snack 1:45-2:00

Session 3: 2:00-4:00

Please note: Each session will be  
repeated three times.

Registration fee is non-refundable and must be received prior to  
registration deadline of **March 14th**. Return completed  
registration along with a check or money order to:

**Northwest Regional Key**  
**3823 W. 12th Street**  
**Erie, PA 16505**

If special accommodations are necessary or for any other inquiries please  
contact:

Jennifer Vargo at 800-860-2281 ext. 128  
Or  
Judie Isenhardt at 800-860-2281, ext. 123

### **NORTHWEST REGIONAL KEY**

3823 West 12th Street  
Erie, PA 16505

Phone: 800-860-2281

Fax: 814-836-9615

E-mail: [jenniferv@nwir.org](mailto:jenniferv@nwir.org) or [judiei@nwir.org](mailto:judiei@nwir.org)

Website: [www.nwregionalkey.org](http://www.nwregionalkey.org)

### **NORTHWEST REGIONAL KEY**



## **Ask the Experts**

**April 2, 2014**



**Holiday Inn Clarion**  
**45 Holiday Inn Road**  
**Clarion, PA**  
**8:00 AM—4:00 PM**



## **Ask the Experts**

Western Region OCDEL Bureau of Certification and the NWRK will be providing a Professional Development Day to support Directors in maintaining Certification Regulations while continuing to work through the sites Continuous Quality Improvement process. Certification Representatives will be on hand to clarify regulations and formulate strategies to ensure DPW Regulations are always at the forefront of decision making. Northwest Regional Key staff and the PA Key Program Assessment team will be in attendance to support facilities in their CQI efforts. All partners will support a question and answer session through round table discussions. You may send your questions in advance to [douglasm@nwir.org](mailto:douglasm@nwir.org).



### **Opening Keynote:**

Sharon Arabia, Western Region Director for Bureau of Certification and Elana Como, Director of the Northwest Regional Key will present the OCDEL Report on Summary of Findings from 2011/2012 and communicate their commitment for safe environments for children.

### **Room 1:**

Supervision, Ratio, Discipline, and Communication.

Topics will include;

- A.) Supervision at all times;
- B.) Nap Time;
- C.) No Form of Physical Punishment or Abusive Language;
- D.) Strategies for Positive Communication.

### **Room 2:**

Staff Records; Proof Must be in the File:

Topics will include:

- A.) Clearances and Requirements;
- B.) Emergency Preparedness Plans; Fire Safety Training, Fire Drills, Emergency Drills;
- C.) Documenting Trainings.

### **Room 3:**

Safety at the Facility; Evaluating, Identifying, and Creating Solutions.

Topics will include;

- A.) Equipment;
- B.) Building Surfaces;
- C.) Toxins;
- D.) Immediate Access.

Registrants will have an opportunity to attend all three Break-out sessions

**EACH SESSION WILL BE REPEATED  
THREE TIMES**



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Website: [www.nwregionalkey.org](http://www.nwregionalkey.org)