911: Library Disaster Planning for Your Community

Agenda:

1. What constitutes a disaster? (This is not about book rescue.)
   a. The Basics
      i. Weather and environment
      ii. Terrorist and crime, including lockdowns
      iii. Industrial Accidents
      iv. Technology
      v. Accidents on site
      vi. In the neighborhood: helping out
   b. What everyone can do short term
      i. Physical safety: Audit your building
      ii. Power: Heat and light back-ups
      iii. Communication – phone trees
      iv. Transportation – Who has a four-wheel drive?
      v. First aid- training and supplies
      vi. Food, water, necessities
      vii. Fire drills and practices
2. What to do long term
   a. Research Your Community and Institution
      i. Who is in charge?
         1. Local government, nonprofits, and businesses.
         2. State and federal officials and agencies
         3. National relief organizations
      ii. What role does the library want to play formally?
      iii. What role does the library want to play informally?
      iv. Building networks
   b. Staff: Input and Decisions
      i. Personal emergency information: Update the files
      ii. What do we need to be part of the network
   c. Library visitors
      i. Children, elderly, indigent, disabled, families, pets
   d. The greater community
      i. Supporting emergency rescue and relief workers
   e. Long term homeless issues