

## **2014 Signs of the Land:**

Reaching Arctic Communities Facing Climate Change Academy  
July 28-31, 2014 – Howard Luke Gaalee'ya Camp - Fairbanks, AK

### **Travel Information and Assistance Policy**

The Reaching Arctic Communities Facing Climate Change (ReAC) Academy partners are pleased to offer travel assistance for participants who live outside the Fairbanks area to attend the 2014 *Signs of the Land Camp Academy*. **Deadline to apply for assistance is Friday July 11, 2014.**

**Camp Participation:** This academy will be held as a four-day/three-night camp at Howard Luke Gaalee'ya Camp on the Tanana River near Fairbanks, Alaska. Participants will need to bring their individual tent, tarp, camping gear and a personal set of camp dishes/utensils (to reduce paper product use). Day Participation will be considered on a case by case basis; with pick-up at Old Perkins Landing at 8:00 AM and drop-off at around 7 PM after dinner.

**Boat transportation:** Boat transportation to the camp will be provided from Old Perkins Landing Road across from Gaalee'ya. Further transportation information will be provided upon acceptance to the academy.

**Applicants may choose one of two options for receiving a travel award:**

**Option 1) Actual costs reimbursement (AINE prefers applicants choose this option):** For those participants that can make their own arrangements and pay for their own travel. Assistance will include reimbursement of actual costs up to a total of \$500 for one or more of the following, upon receiving travel receipts:

- A purchased airline ticket, or
- Mileage/gas reimbursement, if traveling using your own vehicle\*
- Overnight accommodations in route to or from Gaalee'ya Camp
- Ground transportation/taxi to and from the airport, and to designated camp pick-up and drop-off site on the day of travel and camp start-up/closing

*\*Reimbursement for mileage to Fairbanks will be issued following the training and after receiving a copy of your gas receipt and odometer reading on the days you travel to and from Fairbanks.*

**Option 2)** AINE or a partnering organization may schedule and purchase airfare and/or overnight accommodations while to/from the camp. The award will be limited to assistance up to \$500 for pre-paid assistance.

**Target audience:** Alaska Native educators, community planners and leaders, and community members

Because funds are limited, please review the requirements below:

- Selection will be based on the submitted application packet, with potential follow-up phone contact, if needed.

- Applicant must commit to attend and fully participate in the training during the full four days and any scheduled evening activities.
- Applicant must commit to developing a plan to share (with at least 20 others) and adapt the camp academy activities to fit the needs of his/her community and implement within 6 to 12 months of finishing camp.
- If selected, the cost of the training and actual travel costs up to \$500 will be provided. Meals at the camp will also be provided. Other associated expenses are not reimbursable.
- Selection will include a consideration of representation across the Doyon region, other areas of the state, and role in the community, depending on number of applications received.
- Between 14 -16 individuals will be selected for the training based on the submitted application.
- **Deadline for applying for assistance is Friday July 11, 2014.**

You will be notified no later than July 16, 2014 or earlier if we are able to offer you travel assistance.

For more information, contact Malinda Chase at 907-459-2162 or [chasem@doyon.com](mailto:chasem@doyon.com) or Sheila Vent at 907-459-2048 or [vents@doyon.com](mailto:vents@doyon.com). Fax: 907-459-2064

## Application for Travel Assistance

Please fill out the form below to apply for travel assistance for the *Signs of the Land Camp Academy* training held July 28-31, 2014 at Howard Luke Gaalee'ya Camp outside of Fairbanks, Alaska. Because funds are limited, be sure you meet requirements outlined on the previous page. The deadline for applying is **Friday, July 11, 2014**. You will be notified by **Wednesday, July 16, 2014** if we are able to offer you assistance.

First Name:	Middle Name:	Last Name:
Name of community or organization you represent:		
Role in community (educator, planner, leader, active-engaged member):		
Address:		
Home Phone:	Cell Phone:	Fax:
Email:		
<p><b>This portion is required:</b> I understand that travel assistance funds are limited. I request assistance to attend the Signs of the Land Camp Academy for the following reasons. <i>Please specify your need for assistance and what you hope to get out of the academy.</i></p>          		
Choose one option to apply for travel assistance: <b>Option 1 or Option 2.</b>		
<p><b>OPTION 1) For reimbursement:</b> I understand that reimbursement for travel expenses based on travel dates and the academy travel policy will be issued within four weeks after my travel receipts are received. Initials: _____</p>		
<p><b>OPTION 2) For airfare and/or hotel (in route) assistance in order to participate:</b> I am applying for assistance with airfare. Note travel dates: July 27th or 28 and July 31st or Aug 1</p>	<input type="checkbox"/> Yes - Date of Birth:	<input type="checkbox"/> No
<p style="text-align: center;"><b>COMMITMENT CLAUSE COMPLETE ACADEMY AND OUTREACH REQUIREMENT</b></p> <p>I will attend the full academy, be on time and complete the camp academy. I agree to assist with the use and dissemination of climate change resources learned in camp, in an educational setting or a professional meeting or through a community event(s) targeting at least 20 people by June 1, 2015. I agree to plan this initiative at camp and communicate with camp facilitators during scheduled audio-conferences following the academy. I agree to provide a reflective report, along with event sign-in sheets and photos (if possible), following my outreach event(s) prior to receiving a \$500 stipend for completing the outreach requirement.</p>		
Applicant signature		Date

Return to: Doyon Foundation via email to [chasem@doyon.com](mailto:chasem@doyon.com) or fax: 907-459-2064 by the deadline of July 11, 2014.