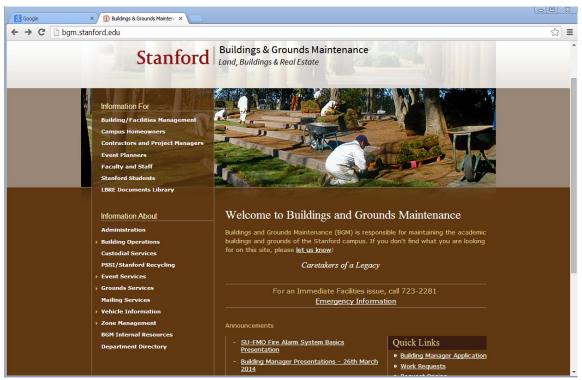


Building Manager Application

BGM has upgraded the Building Manager Application. Historically, this was an application that assisted our work control dispatchers and Zone Administrators. This application is used to keep track of our many building managers. With the support and guidance of the LBRE IT group, the existing Building Manager Application was transformed into a tool that is easy to use and maintain. It is used by the LBRE Operations Center to contact you. It helps us populate the building manger email list to provide you updates, and it is used by AlertSU to notify you during campus emergencies. Our Zone Administrators keep the list up to date. With the new application, limited contact information is available to anyone with a SUNet ID.

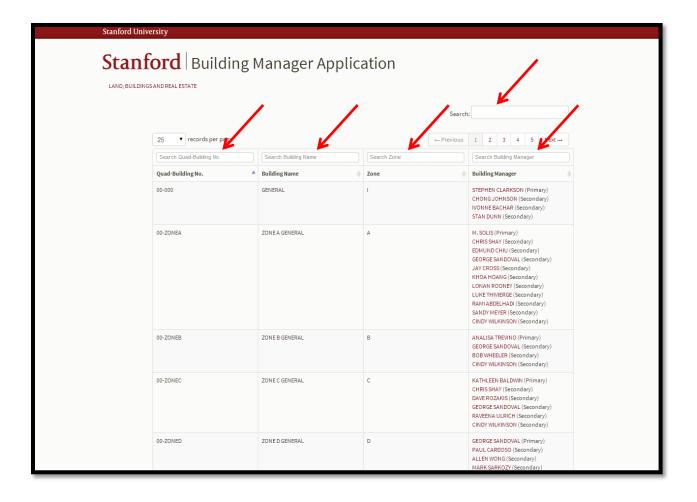


From the BGM web page (bgm.stanford.edu) under the Quick Link section select Building Manager Application.

Once the application opens, you can perform a general search or a specific search on quad & building, building name, Zone, or by building manager name. Access to information is controlled by Stanford WebLogin Authorization. As a building manager, you can look up the contact information of the building manager of a neighboring building. This can be useful if you want to share information with another building manager. Your access will give you name, email and office phone of the building manager. You must have a SUNet ID to access any of the information.



From The Ground Up



The key to the building manager application is accuracy of information. Contact your Zone Administrator if there is a change of building manager or a change of contact information. This information helps us keep you informed.