opportunitiesforemployment
HOPE IN ACTION

NOW HIRING: Employer Liaison

Opportunities for Employment (OFE) is a private, faith-based, non-profit organization. Our mission is to assist adults to achieve self-sufficiency through full-time, long-term employment.

We are currently recruiting for a dynamic, sales oriented individual to join our team. The Employer Liaison is responsible to broker technical training and employment opportunities for program participants. The incumbent will contact employers directly to market the opportunity within multiple industries, strategically matching participants and the needs of employer partners by negotiating work experience, training opportunities and direct placements.

The Employer Liaison will also be involved in participant engagement, coaching and development in order to prepare candidates for employment and will deliver job retention programming and perform mock interviews as required.

Qualifications:

This position requires a self-motivated, out-going and optimistic person who has an entrepreneurial spirit. Education or experience in Human Resources, adult education, employment services and recruiting would be an asset in this position.

The successful candidate will have a proven track record in sales, the ability to multi-task, current computer skills, a valid class 5 driver's license and daily access to a reliable vehicle.

Eligible applicants will be able to obtain a clear criminal record check upon request.

OFE operates Monday to Friday 8:00 am to 4:30 pm in downtown Winnipeg next to the MTS Centre. The Employer Liaison will enjoy a mix of working in and out of the office, travelling throughout the city of Winnipeg and visiting various workplaces daily.

If you have a passion for helping people achieve their goals and the drive to use your sales experience to connect well prepared employees with local employers, this may be the right role for you!

To apply, please email recruitment@ofe.ca. Attention: Program Manager. Please state salary expectations in cover letter. A full description of the position is available by request. Deadline: August 20, 2014.

Opportunities for Employment Inc.
300 – 294 Portage Avenue
Winnipeg, MB R3C 0B9

www.ofe.ca

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