

## Conservation Montgomery Legislative Coordinator

### Position Description

Monitor the Montgomery County government and County Council activity for environmental legislation, as well as the State for environmental bills that will have an impact on Montgomery County. Track legislation through the process and keep the Board of Directors aware of changes and need for action.

The CM Board of Directors can provide guidance in terms of what to look for and how to monitor County and State legislation. A volunteer legislative coordinator who can advise the Board on a course of action from time to time or who already has contacts with the County Council or County Executive Branch can be extremely effective and helpful. However, if a volunteer does not have this type of experience, we can train you!

Legislation can be tracked using a variety of websites and a report can be submitted on an ongoing basis to the CM Board of Directors by using Microsoft Excel or another software product.

Please apply for this important position that connects directly to policy making at the local level.

Estimated number of hours each month: 6 hours a month or more as desired

Setting for work: At home on the computer and by telephone to contact Council or State staff for legislators.

Contact with the CM board: By e-mail and by attending a monthly Board of Directors meeting as needed.

To volunteer, send an e-mail to [ConservationMontgomery@live.com](mailto:ConservationMontgomery@live.com)