

Accessing the webinar on School Discipline Consensus Report

August 27, 2014 3:00 – 4:30 PM Eastern Time

1. The webinar will start promptly at 3:00 PM Eastern Time. Please enter the Adobe room 5 minutes early.
2. To sign into Adobe Connect go to <http://tadnet.adobeconnect.com/nasdse/>
 - Click on the link to join the Adobe Connect Meeting
 - Click "Enter as a Guest" and type your full name. Then click "Enter Room"
3. For audio – choose one from 3 options
 - A. Dial-out Option (recommended)**
 - Select the first option "Join Audio Conference" (Dial-out)
 - Enter your phone number with area code (Eg. +1-415-555-1234)
 - Click "Join"
 - Adobe will call you shortly after. This option will help us have enough "space" for more people to join.
 - Make sure your computer speakers are turned off
 - B. Dial-in Option**
 - Dial in Conference Number: 1-877-512-6886
 - Conference ID: 2365393812
 - Make sure your computer speakers are turned off
 - C. Using Microphone Option**
 - Select the third option "Using Microphone"
 - Click "Join"
 - Listen to the audio through your computer speakers
 - You do NOT need a microphone or your telephone for this option.

Dial –out
Please select **Dial-out** option to listen to the webinar via telephone. Type your phone number with area code Eg. +1-415-555-1234 and click **Join**

Using Microphone
Please select this option if you want to listen through your computer speakers. You will be able to participate in the webinar through the chat.

Join Audio Conference
This meeting's audio conference was successfully started. How would you like to join the meeting's audio conference?

- ☒ Dial-out [Receive a call from the meeting]
enter your number
(+ Country code - Area/city code - Number E.g. +1-415-555-1234)
- ☐ Dial-in to the Audio Conference via Phone
- ☐ Using Microphone (Computer/Device)

Join Listen Only

Share My Screen

- D. All lines will be muted during the webinar.
- E. If you have a question during the webinar, please type your question into the chat box on the right side. Your question will be asked by a facilitator at the end of the webinar.
- F. If you have questions or need technical assistance during the webinar, please contact Mironda Shepard mironda.shepard@nasdse.org

First Time Adobe Connect Attendees – check your computer before the webinar ...

- Please make sure you have prepared your computer to access the meeting through Adobe Connect
- If you have never attended an Adobe Connect meeting before please test your connection by going to https://tadnet.adobeconnect.com/common/help/en/support/meeting_test.htm
- To get a quick overview of Adobe connect go to: http://www.adobe.com/go/connectpro_overview
- If you have any questions before the webinar please contact **Mariola Rosser** mariola.rosser@nasdse.org

After the webinar

The webinar recording will be available on the:

- Sharedwork website <http://www.sharedwork.org/web/school-behavioral-health/home>