



Chicago Section  
Institute of Food Technologists



*the First Section*

## Chicago Section IFT Executive Committee Meeting Minutes

Date: Rosewood Restaurant– Rosemont, IL

Time: 4:00-5:00PM

**Attending Officers:** James Colby, John Chambers, and Olivia Fisher. John Budin attended via conference call.

**Executive Committee:** Bill Becht, Mike Carson, Laura Colby, Joy Dell’Aringa, Laura Gray, Manoj Shah, Keith Schafer and Timothy Stubbs. Jan Miller attended via conference call.

**Committee Chairs:** Terry Schwartz, Uwe Nienaber, Dan Best, Denise Michalik, Katie Schmidt, Susan Abraham-Rivera, and Jim Anderson.

**Guests:** Will Melnyczenko, Anisa Rassi, Deepa Thakar (Committee members)

**Staff:** Lynnda Nelson

**Call to order:** Meeting called to order at 4:07PM

**John Budin / Chambers**

Approval of Previous Minutes: Previous minutes approved with a change to the finance committee info. Report submitted.

**Olivia Fisher**

**Treasurer’s Report:**  
Report approved.

**Jamie Colby**

### Top-of-the-Agenda Business

Transfer of Leadership was made virtually from John Chambers to John Budin.

### Major Items for 2014-2015:

1. IAMI contract will need to be reviewed and a task force has been assigned.
2. Unified Membership Bylaws and Affiliation Agreement: IFT wants us to sign both by December 31, 2014. We would like to postpone this decision until after the first of the year. We need to have another conversation with Sharon. We had some unanswered questions/portions of questions that we need to understand better.
3. Code of conduct concept introduced for the leadership team. We have updated our policies and procedures but are missing a code of conduct. This will be explored more with a task force created.
4. CSIFT T-Shirts: Katie Schmidt ordered t-shirts for the golf outing We will purchase shirts for the leadership team and Katie will create a proposal for EXCOM on ordering in the future.
5. IAMI has developed objectives for evaluation of their services as the Business Office. These will be used to communicate with CSIFT leadership roles and responsibilities.



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6. CSIFT leadership is encouraged to welcome first time attendees and to mingle with dinner meeting attendees.
7. There was a discussion on the cost of the Everest January Dinner meeting and consideration of how much CSIFT will support with venues that are considerably more expensive than what can be charged to attendees.

**CSIFT Business Report**

Report submitted.

**Lynnda Nelson**

**Committee Reports**

**Auditing Committee**

No report.

**Terry Schwartz**

**Awards / Nominating Committee**

No report.

**John Chambers**

**Finance Committee**

Report submitted. Motion to approve budget, seconded, votes 10 yes, 0 no

**Uwe Nienaber**

**Golf Outing Committee**

Report submitted.

Discussion on having 3 courses all part of outing and the need for volunteers to solicit raffle prize donations so that golf outing income is not spent on raffle prizes thus decreasing income for scholarships.

**Mike Hosler**

**Historian**

Report submitted. It was suggested that we plan ahead for the 75 year anniversary. It's good to put it on his agenda to start thinking about now. It will be Jan 2016.

**Sanford Wolgel**

**Hospitality/ Student Night**

Report submitted. New raffle activity is scheduled for tonight and student night is moved to March.

**Keith Schafer**

**Host Section Activities Committee**

No report.

**Pat Sullivan**

**House Committee**

Report Submitted.

**Manoj Shah**

**Long Range Planning Committee:**

No report.

**Dan Best**



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**Marketing**

(CFAR / Minute Person / Newsletter / Social Media / Sponsorship / Website : We have champions for each of the areas to handle each part of the marketing area.

Report submitted.

**Denise Michalik**

**Membership Committee:**

Corporate ambassador program discussed, corporate outreach was discussed, going to college students in other fields, not just food science and reaching out. Report submitted.

**Sharim Lane / Joy Dell'Agrina**

**New Professionals Committee**

No report

**Molly Connor / Niki Hernandez**

**Professional Development**

(Career Guidance and Continuing Education / Employment / Technical Programs)

Report submitted.

**Susan Abraham-Rivera**

**Program Committee**

Report submitted.

**Glenn Bluemer**

**Scholarship Committee**

Report submitted

**Nancy Moriarity**

**Suppliers' Night Committee**

No report.

**Jim Anderson**

**Tanner Committee Report:**

No report.

**Zuoxing Zheng**

Motion to adjourn meeting at **5:15** PM – Motion was seconded and carried.

**Submitted by: Olivia Fisher**  
**CSIFT Secretary**