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MUSICAL THEATRE DANCE CAMP

REGISTRATION & ENROLLMENT

PROGRAM DATES: JUNE 22 – JULY 10, 2015 (MON-FRI)

AGES 6 TO 13. NEW STUDENTS MAY ENROLL AT ANY TIME.



THE CENTER FOR
CONTEMPORARY DANCE

3580 Aloma Ave #7, Winter Park, FL 32792 (407) 695-8366 www.thecenterfordance.org

Early Drop-Off: 7:30 a.m. **Late Pick-Up:** 6:00 p.m. **Camp Activities:** 8:50 a.m. to 4:30 p.m.

Musical Theatre Dance Styles:

Ballet, Broadway Jazz, Tap, Improvisation, Hip Hop for the Stage and Audition Preparation

Weekly Showcase: Every Friday at 4:30 p.m. Open to family and friends of our camp stars!

WHY CHOOSE US?

COMPARE THE DIFFERENCE AND YOU'LL SEE

The Center for Contemporary Dance

Other Dance Schools

Classes are conducted by mature, industry professionals with a degree in the arts or a 10-year minimum in arts education.


☐

All staff are background-checked and certified in both first aid and CPR.


☐

Parents of campers receive a smartphone access code to view and monitor camp classes through closed-circuit technology.


☐

Studios are equipped with floating Marley dance floors which help reduce the risk of injuries and allow students to dance safely.


☐

Year-end assessments that include Meet the Faculty Day where questions are answered and class recommendations are received.


☐

A culturally diverse environment that welcomes students of all backgrounds, ages, levels and abilities.


☐

An attentive, professional administrative team available to assist guests during all teaching hours, every day.


☐

A recognized Florida cultural organization with awards from the National Endowment for the Arts and United Arts of Central Florida.


☐

Partner of the Orange County Arts Education Center with awards for children's programs from the Florida Alliance for Arts Education.


☐

Studio culture is not built on the personality of the directors, but upon the provision of high-quality experiences in dance education.


☐

Classes are conducted in accordance with the National Standards for Dance Education with lesson plans and curriculum goals.


☐

Studio is cleaned and sanitized daily to promote the health and wellness of all staff and guests.


☐

Pre-Professional and Residency Programs support the future of professional dance and provide opportunities for aspiring dancers.


☐


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3580 Aloma Avenue #7
Winter Park, FL 32792

Company Mission

- **To Produce** a season of compelling dance works that celebrates the creative and cultural diversity of our community.
- **To Encourage** significant new work by providing an environment in which emerging artists are supported by the finest professionals producing dance today.
- **To Cultivate** the next generation of dance professionals by providing the highest caliber of dance education.
- **To Reach** out to young audiences & underrepresented populations with innovative programs in arts education.

JOIN!

REGISTER ANY TIME!

CALL (407) 695-8366

Visit us online:

TheCenterForDance.org

[f/thecenterfordance](https://www.facebook.com/thecenterfordance)

[t/centerfordance](https://twitter.com/centerfordance)

[i/centerfordance](https://www.instagram.com/centerfordance)

PROGRAM OVERVIEW

Designed to advance the artistic and technical skills of beginner dancers, Musical Theatre Dance Camp focuses on dance for the stage. While choreography is learned across the camp, the program is centered on expanding the performer's core skills in dance. Final showcases involve the presentation of in-progress dance works and creative demonstrations of solid technique.

Camp Schedule (attendance in all 3 weeks is highly recommended):

Monday through Friday, June 22-July 10 Ages 6-9

8:50 – 10:20 a.m.	Classical Ballet
10:30 a.m. – Noon	Broadway Jazz
Noon – 1:00 p.m.	Lunch
1:00 – 2:00 p.m.	Tap
2:15 p.m. – 3:15 p.m.	Improvisation
3:15 – 4:30 p.m.	Hip Hop (week 1 and 2)/Audition Preparation (week 3)
4:30 p.m.	End of day and standard pick-up
Weekly Showcase:	4:30 p.m. Friday, June 26, July 3 and July 10

Monday through Friday, June 22-July 10 Ages 10-13

8:50 – 10:20 a.m.	Classical Ballet
10:30 a.m. – Noon	Broadway Jazz
Noon – 1:00 p.m.	Lunch
1:00 – 2:00 p.m.	Improvisation
2:15 p.m. – 3:15 p.m.	Tap
3:15 – 4:30 p.m.	Hip Hop (week 1 and 2)/Audition Preparation (week 3)
4:30 p.m.	End of day and standard pick-up
Weekly Showcases	4:30 p.m. Friday, June 26, July 3 and July 10

EARLY DROP-OFF/LATE PICK-UP

7:30 a.m. Early drop-off (optional)

6:00 p.m. Late pick-up (optional)

A \$1.00 per minute late fee will be charged when picking up beyond 6:00 p.m.

Weekly Showcase: 4:30 p.m. every Friday

Students showcase their work at 4:30 p.m. each Friday. There are no additional costs or fees to participate in the showcase. The showcase is open to friends, family and the general public. Because the focus of the camp is on the development of solid dance techniques for the musical theatre stage, showcases will be used to present in-progress dance works and creative demonstrations of techniques learned during camp classes. Costumes are not necessary; dancers will wear standard classroom attire.

School Contact Information:

Physical Address:
3580 Aloma Avenue #7
Winter Park, FL 32792
Phone/Email:
(407) 695-8366
info@thecenterfordance.org

What to Bring:

- 1) bagged lunch/snacks
- 2) bottled water/drink
- 3) towel
- 4) change of dance clothes
- 5) toiletries as needed
- 6) blank journal/notebook

Dress Code:

For all classes, jewelry is not permitted and hair must be pulled away from face; attire for each class includes:

Ballet Class – Ladies: Black leotard and wrap skirt with pink tights/ballet slippers;
Gentlemen: Black leotard, black tights/bike shorts with black ballet slippers.

All Other Disciplines – Form-fitting black dance attire; jazz shoes are required for jazz; tap shoes are required for tap. Refer to detailed Dress Codes on page 6.

Weekly Showcase – Weekly showcases are open to friends and family. Attire: Costumes are not necessary; dancers will wear standard classroom attire. Makeup: Natural/earth tones.

Please Be Advised:

For the safety of our students, please report to the front desk when dropping off and picking up children. Adults not listed on the Registration Forms will not be permitted to pick up campers. Visit the lobby desk to add an authorized guardian to your child's file. To further protect your child, additional authorized guardians cannot be added by phone or email; faculty must validate the primary contact's identity prior to approving additional guardians.

POLICIES & PROCEDURES

How to Register: Registration Opens on November 22, 2014

1. Read the Policies and Procedures thoroughly and consult the Camp Schedule to select weeks of attendance; attendance in all 3 camp weeks is highly recommended. If you are a new student who has not yet attended class at the School, you may schedule one (1) free trial class from the current non-camp schedule. Please call (407) 695-8366 should you need assistance with camp selections and to schedule a trial class.

2. Fully complete the enclosed camp enrollment forms on pages 8-11 and return with registration and tuition fees to the lobby desk (**Mon-Fri, 12-8pm; Sat 10am-1pm**) or mail to:

The Center for Contemporary Dance
3580 Aloma Avenue #7
Winter Park, FL 32792

3. Camp starts on Monday, June 22, 2015 and run through Friday, July 10, 2015. New students may enroll at any time.

Camp Divisions

Camps are separated into two age divisions:

1. **Division A: Ages 6-9**
2. **Division B: Ages 10-13**

Placement

Musical Theatre Dance Camp is designed to meet the needs of beginner to experienced beginner dance students. Students are placed into classes on a first-come, first-served basis by age and skill level. Students come from all training backgrounds; while age is the primary factor used to place students in a camp division, a student's history of training is also taken into consideration. In order to develop the weekly ensemble showcase, please note that age divisions may work together throughout the day during select classes.

Non-Discrimination Policy & Core Philosophy

The organization's core philosophy is built upon an appreciation for diversity and the belief that dance is for everybody. To that end, The Center for Contemporary Dance, Inc. is committed to providing equal access for all persons without regard to sex, age, weight, race, color, religion, creed, national origin, marital status, disability or sexual orientation. It is the policy of the organization to comply with all federal, state and local laws and regulations regarding equal opportunity. In keeping with that policy, The Center for Contemporary Dance is committed to maintaining a learning and work environment that is free of unlawful discrimination and harassment. Accordingly, the organization will not tolerate unlawful discrimination against or harassment of any of our employees, students, audience members, constituents or others present at our facilities or off-site events by anyone, including any supervisor, co-worker, vendor, client or customer of The Center for Contemporary Dance.

Approach to Dance Education & Attendance

All classes are conducted by mature, educated industry professionals in accordance with the National Standards for Dance Education. Camps are curriculum-driven with each lesson conducted as part of a bigger-picture achievement plan; class progressions are included in each camp and are meticulously designed to push students further in their success each week. For this reason regular attendance is critical to each student's progress in a particular camp and the arts, in general. Missed classes cannot be made-up and tuition is non-refundable. Students should make every effort to attend camp with the utmost commitment.

FEES

One-Time Registration Fee (All Students)

This one-time fee is due upon registration and is not a per week fee:

\$20 per student

\$50 per family if registering 3 or more students

Weekly Camp Tuition

Tuition is due in advance and must be paid in full prior to attendance:

Current Student: \$214 per student

Visiting Student: \$228 per student

Discounts

A 5% discount is available to families registering 2 or more children. Discounts cannot be combined with other offers and do not apply to registration fees, field trip fees and other non-tuition costs. Discounted tuition must be paid in full at the time of purchase.

Additional Fees

Additional fees may be required for special projects, performances and off-site field trips. Fees are non-tuition in nature and include but are not limited to costuming, travel, off-site activities, space rental, rehearsal costs, meals and supplies. Fees are outlined in advance and vary depending on the event, performance or opportunity.

TUITION POLICY

Tuition is due in advance and must be paid in full prior to program attendance. Students with negative balances or delinquent accounts may not attend programs. Students with delinquent accounts of 3 days or more will be dismissed; a re-enrollment fee of \$20 is assessed to re-instate the student's account. Accounts must be paid in full to register for a new dance season, program, specialty class or to participate in a student concert/recital. Missed classes that occur as a result of account delinquency will not be refunded and cannot be made-up. All purchases are final; tuition is non-refundable and non-transferable.

Accepted Forms of Payment

Payments may be made using VISA, MasterCard, Discover, cash, check, EFT or money order.

Late Fees, NSF Fees and Declined Credit Card Fees

A late fee of \$20 will be assessed to payments received beyond a defined due date and to accounts that sit 3 days or more with negative balances. There is a \$25 returned check fee and a \$5 fee for declined credit card transactions; these fees will be automatically added to the student's account. Please keep all credit card/banking accounts on file current. Students are not permitted to attend class until outstanding tuition and late charges are paid in full.

CLASS PROCEDURES

Program Policy

Students must abide by the posted Policies and Procedures of The Center for Contemporary Dance that articulate appropriate behavior and expectations of all constituents of the organization. Violation of the Policies and Procedures may result in dismissal from the School.

Timeliness

Please arrive at least 5 minutes prior to class start time dressed in the proper attire with appropriate hairstyle (see Attire & Appearance below). At the discretion of the faculty and for the safety of each dancer, latecomers may be asked to observe the class in part or in its entirety. Classes missed for lateness or early-departure cannot be made-up or refunded.

What to Bring

To each camp day, students should bring: 1) a bagged lunch/snacks, 2) bottled water/drink, 3) towel, 4) change of dance clothes, 5) toiletries as needed, 6) blank journal or notebook.

Absences & Cancellations

There are no refunds or credits for missed classes, including classes missed due to illness, vacation or injury. It is requested that parents or students call or email the School (info@thecenterfordance.org) to inform the faculty of any absences. Students with a contagious illness or injury should not attend class until fully recovered. In cases of serious injury or illness requiring a student to miss several days of class, tuition payments may be temporarily halted; this determination is made on a case-by-case basis.

The School reserves the right to combine classes, alter class times, modify class content/curriculum, provide qualified substitute or replacement teachers, and cancel or combine any class with 6 or less students. In cases where a substitute teacher cannot be scheduled, either the class will be rescheduled as a whole by the regular instructor or students will receive a per lesson credit towards the future tuition. These decisions will be made by a director or senior faculty member.

The School requires 24-hour notification from students wishing to cancel scheduled private, semi-private or private group sessions; accounts will be charged the full-session rate for cancellations made less than 24-hours prior to the scheduled appointment.

Early Drop-Off & Late Pick-Up

Camp classes run from 9:00 a.m. to 4:30 p.m. each day. Students may be dropped off each camp day at 7:30 a.m. and picked up as late as 6:00 p.m. **A \$1.00 per minute late fee due upon arrival will be charged when picking up students beyond 6:00 p.m.** Minor students are not permitted to leave the premises without a parent or authorized guardian. Students are not permitted to wait outside for rides. Please reinforce this policy with minor children, reminding them to wait inside the lobby until a parent or authorized guardian arrives. Parents who will be late picking up minor children should contact the office at (407) 695-8366.

School Closings Policy

The School will be closed during major holidays (including July 4), winter break and spring break as listed on the current Class Schedule. The School will be closed due to severely inclement weather defined by network news sources as unsafe for travel beyond the home.

Attire & Appearance

For the safety and comfort of all students, jewelry, accessories and heavy perfumes/colognes are not permitted while taking class. Hair must be pulled back and away from the face at all times; women with longer hair must place it in a bun for all ballet classes. Black dance attire is required for all classes as detailed below:

Ballet: Ladies – Black leotard and wrap skirt with pink tights and pink ballet slippers; hair in bun. Gentlemen – Black leotard or tank top with black tights/bike shorts and black ballet slippers.

Jazz, Tap, Hip Hop and Improvisation: All – Any appropriate combination of form-fitting black dancewear including: leotard, unitard, tank top/t-shirt, leggings, yoga pants, dance pants or modest dance shorts. Jazz shoes/sneakers/boots are required for jazz and hip hop.

Final Showcases: Students will wear their standard classroom attire for weekly showcases.

Street Shoes

Street shoes are strictly prohibited on the studio floor. All students and guests must remove street shoes before entering the studios. Jazz shoes or sneakers purchased specifically for dance class must be worn for hip hop studies.

Termination of Lessons

The School requires a one-week notification to discontinue enrollment. Withdrawal must be done in person and will not be accepted over the phone or by email. To withdraw from the School or specific camp weeks, a parent or adult student must:

1. Inform the front desk. Termination of lessons cannot be done through a faculty member.
2. Complete and sign a Withdrawal Form. You will be considered a student and billed accordingly unless a Withdrawal Form is completed and signed.
3. Tuition is non-refundable. Students with approved payment arrangements will be obligated to pay tuition for all attended program weeks and the current week's full tuition.

Suspension & Dismissal

Students who violate School policies and procedures will receive a verbal warning and up to two (2) written warnings before being placed on suspension and disallowed to attend class for a period of time no less than 1 day and up to 30 days; suspended students are still required to pay tuition. Parents of minor students will be contacted after the first written warning and every reasonable attempt will be made to avoid a second written warning and suspension. The School reserves the right to remove any student from a class or dismiss any student from the School without notice. In such a case, a refund for unused lessons will be issued. The School reserves the right to change policies and procedures as needed. Students will be notified of all changes that impact them in any way, including those related to tuition, programs, evaluations and new opportunities.

Housing

The Center for Contemporary Dance does not have on-site housing and most out-of-state students make their own arrangements prior to attending the Intensive. The Admissions Office can assist with limited housing options, including residing with host families and in nearby hotels. These housing options are very limited and are offered on a first-come, first-served basis. If you are interested in receiving assistance with housing options, please contact info@thecenterfordance.org.

Parents' Guild

We eagerly welcome parents and mature students to assist with special projects that facilitate the long-term growth of the organization. Guild Members plan student activities, fundraisers and other community-building events. To become a part of the Guild, please call (407) 695-8366 or send an email to info@thecenterfordance.org with the subject line "Parents' Guild."

Referrals

Spread the word and get rewarded! Students receive a \$25 credit each time a new student mentions you as their referral source and registers for Summer Camp at the School. Credits appear after the referral makes the first tuition payment and will be applied to the next camp week or, if not applicable, to the next non-camp tuition payment. Credits are not redeemable for cash.

Supplemental Lessons

The Center for Contemporary Dance offers ongoing evening classes in dance, voice and music. You may wish to consider adding an evening voice or music class to your camper's day. Camp attendees receive a 15% discount on supplemental lessons for the duration of their attendance in Musical Theatre Dance Camp. Please see a School Advisor for details.



POLICY ACKNOWLEDGEMENT FORM

**THE CENTER FOR
CONTEMPORARY DANCE**

3580 Aloma Ave. #7, Winter Park, FL 32792 ■ thecenterfordance.org ■ (407) 695-8366

Print Student Name: _____

Print Name of Guardian Completing Form: _____

I acknowledge and accept the Policies and Procedures outlined in the Registration and Enrollment handbook dated and released on November 22, 2014:

Date: _____

Signature of ☐ Student ☐ Parent ☐ Guardian

Please initial next to each statement, acknowledging you read, understand and agree to the terms.

_____ Adults not listed on the Registration Forms will not be permitted to pick up participants. Visit the lobby desk to add an authorized guardian to your child's file.

_____ Students with overdrawn accounts or unpaid fees may not attend class, register for a new season of dance or participate in specialty programs, including student recitals/concerts.

_____ Tuition is non-refundable and non-transferable; tuition refunds are limited ONLY to students who are subsequently determined to be unqualified for program participation.

_____ Tuition must be paid in full prior to program attendance.

_____ A late fee of \$20 will be assessed for payments received beyond a defined due date and to accounts that sit 3 days or more with negative balances.

_____ There is a \$25 returned check fee and a \$5 fee for declined credit card transactions.

_____ There are no refunds or credits for missed classes.

_____ A Withdrawal Form must be completed in order to remove a student from the program. You will be considered a student and billed accordingly unless a Withdrawal Form is completed and signed.

_____ A \$1.00 per minute late fee will be charged when picking up students beyond 6:00 p.m.



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CAMP REGISTRATION FORM

STUDENT INFORMATION:

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

Email: _____

Date of Birth: _____ Gender: _____

How did you hear about us? _____

For Office Use Only:

☐ EML

☐ BC _____

☐ SCH _____

Notes:

Check if applicable: ☐ **Registering 3 or more family members**

Please complete a separate registration form for each child.

Please select your weeks of attendance (attendance in all 3 weeks is highly recommended):

Tuition: \$214/week (current students); \$228/week (visiting students). All students must pay the \$20 registration fee.

☐ June 22-26 (M-F)

☐ July 29-July 3 (M-F)

☐ July 6-10 (M-F)

Program Tuition: \$ _____

Registration Fee: \$ _____

Amount Tendered or Paid Online: \$ _____

Balance Due: \$ _____

If more than one student is attending, please submit separate registration forms for each student. If payment was made online, the School has already received a notification; use this form to select program weeks, and return to the School to finalize registration. Students will be placed into programs after an audition is completed. Tuition is non-refundable and non-transferable.

I acknowledge and accept the above Selections, Terms and Conditions.

Print Name of Signatory

Signature of ☐ **Student** ☐ **Parent** ☐ **Guardian**

Date: _____



WAIVER AND CONSENT FORM

THE CENTER FOR
CONTEMPORARY DANCE

3580 Aloma Ave. #7, Winter Park, FL 32792 ■ thecenterfordance.org ■ (407) 695-8366

GUEST/STUDENT INFORMATION:

NAME: _____

MAILING ADDRESS: _____

CITY: _____

STATE: _____ ZIP: _____

HOME PHONE: _____ CELL PHONE: _____

EMAIL: _____

DATE OF BIRTH: _____ GENDER: _____

Years of dance training: _____ Where did/do you study: _____

☐ I was referred by a current student. Name of student: _____

INSURANCE DISCLOSURE: The Center for Contemporary Dance, Inc. hereby represents that it maintains general liability insurance limited to \$1,000,000 per occurrence and \$2,000,000 aggregate combined single limited for bodily injury and property damage.

WAIVER, RELEASE AND CONSENT: I hereby state that the guest/student is physically and mentally capable of safe participation in The Center for Contemporary Dance, Inc. ("CCD") activities. I understand that dance can be dangerous and may lead to injury, death and/or property damage. CCD assumes no responsibility for injuries, illnesses or fatalities which the guest/student may sustain as a result of his/her physical condition or resulting from his/her involvement in CCD activities, programs, the use of any equipment, exercise or other activities. I expressly acknowledge that I assume the risk for any and all injuries, illnesses and fatalities which may result from the guest/student's involvement in these activities, whether on or off CCD's premises. I hereby release and discharge CCD, its agents, servants and employees from any and all claims for injury, illness, paralysis, death and loss or damage which the guest/student may suffer as a result of his/her participation in these activities. I understand that CCD is not responsible for personal property lost or stolen on CCD's premises or any other premises where CCD may conduct its events. I give my permission to CCD to use, without limitation or obligation, photographs, film footage or tape recordings of the guest/student for the purpose of promoting CCD's programs or providing instruction in dance education. I explicitly give my consent to CCD's instructors to gently lay their hands on the guest/student for purposes of dance instruction.

I acknowledge and accept the Waiver, Release and Consent set forth above.

DATE: _____

SIGNATURE OF ☐ GUEST/STUDENT ☐ PARENT ☐ GUARDIAN

If applicable, please list any medical conditions, limitations, allergies or medications:

EMERGENCY CONTACT INFORMATION: *In the event of an emergency, 911 will be contacted first.*

NAME: _____ HOME PHONE: _____ CELL PHONE: _____

ADDRESS (IF DIFFERENT FROM STUDENT): _____

EMAIL: _____ RELATIONSHIP TO STUDENT: _____