

LIVINGARTS

JOB POSTING

Position Title: Director of Programs

Organization: Living Arts

Location: Detroit, Michigan

JOB SUMMARY

Reporting to the Executive Director and supervising a team of five program managers and specialists who manage about 25 contractual arts instructors and trainers, the Director of Programs' overall responsibility is to position Living Arts as a definitive and positively renowned resource for professional artists who work effectively with children, youth, schools and community by ensuring optimal delivery of youth education, youth development, and community arts programs. The Director of Programs will supervise the development, design and delivery of program initiatives and on-going services, assuring that the goals and objectives of Living Arts are well served. Duties include, but are not limited to, planning, organizing, staffing, evaluating, leading, promoting and controlling program activities. The Director of Programs is expected to use independent discretion and judgment in developing and executing Living Arts programming while providing strategic leadership to staff.

CORE RESPONSIBILITIES & FUNCTIONS

1. Develop, strengthen, and maintain partnerships with key program partners, ensuring that programs are operated in accordance with the mission and goals of Living Arts
2. Communicate with program participants and other stakeholders to solicit input to improve programs and gain community and donor support for programs
3. Keep informed of and strategically implement data, methods and best practices regarding arts-infused education (arts integration), youth development through the arts, and community-based arts programming
4. Design, implement, and deliver all current and new programs and activities
5. Develop and implement strategic program evaluation framework with educational and community partners and staff to assess student learning and quantify program strengths and aspects to be improved
6. Ensure the highest levels of artist performance, student achievement, and parent and teacher engagement are obtained through identifying and meeting quality metrics and benchmarks
7. Develop and monitor all program budgets and expenditures, ensuring grant and contract compliance

8. Oversee all processes of recruiting, hiring, supervising and developing outstanding program employees, contractors and volunteers

EDUCATION & EXPERIENCE

At least five years' experience in the arts, community arts or arts education field and a Master's degree or commensurate experience in arts administration, arts education, or related field is required. Ability to speak and write in Spanish as well as English is preferred. Familiarity with the Detroit non-profit world is a plus.

COMPENSATION

Living Arts offers a competitive salary commensurate with your qualifications ranging from \$40,000 to \$50,000 and a comprehensive benefits package.

HOW TO APPLY

Please submit a cover letter, resume, and contact information for three references at <http://careerapply.net/director-of-programs>. Submit all documents together as one attachment.

We are an Equal Opportunity Employer and do not discriminate against applicants due to race, ethnicity, gender, sexual orientation, veteran status, or on the basis of disability or any other federal, state or local protected class.