

Northwoods Unitarian Universalist Church

Monthly Board Meeting – September 8, 2013

Minutes

Submitted by Darbi Hamilton, Secretary

Location: Northwoods Unitarian Universalist Church – Garden Room

Attended: Stephanie Coleman – President
Michele Buselli – Trustee At Large
Bob Long – Parliamentarian
Darbi Hamilton – Secretary

Shari Wood-Merriam – Past President
Larry Loomis-Price – President Elect
Rev. Ellen Cooper-Davis – Minister (non-voting)

Absent: Dorothy Kennedy – Trustee At Large

Keith Armstrong – Treasurer

Call To Order 1:01pm

Check In

MOTION - Approval of August Minutes

Motion Passed.

Stewardship Update – AJ LiVecchi

Received an update on Stewardship goals for the next year. (Handout)

Building Priorities Task Force

Stephanie recommends that we move this to next month when Keith will be available to answer budget-related questions.

Policy and Procedure Update

Board discussion on where we would like to focus on updating policies. Darbi recommends looking at the Finance/Money-related policies since the Stewardship Committee will be requesting some changes in that area soon. The Board showed general consensus.

ACTION ITEM: Darbi will email out all policies around Finance/Money to the BOT members this week for review.

The Board finds some concerns around the Membership Committee policy now that there is no Membership Committee. We reviewed the functions of the former committee and where those functions are being handled.

ACTION ITEM: Stephanie will contact the COM to let them know that we would like for them to review this policy.

Concerns about new UUA GIFT approach to Dues

Reviewed issues, no new information.

Church Administrator Change-over

Tony Lorenzen's contract with Northwoods has finished.

MOTION – Northwoods would like to officially thank Tony Lorenzen for his assistance through the transition process.

Motion Passed.

MOTION – Northwoods would like to officially welcome Jamie Thompson as our new Congregational Administrator.

Motion Passed.

Update on List of Approved Speech/Engagement Topics

This was pushed to the next meeting when we can receive an update from Dorothy.

Church Office – Furniture needs

Mary Chimarusti emailed a request to approve funds to replace the office chair in the church office. The BOT will direct the Building & Grounds Committee to handle this. The Board will only need to vote on this if there is no room in the current Building & Grounds budget.

ACTION ITEM: Stephanie will email Mary and Kate Rhoad to find out if B&G can handle.

Minister's Discretionary Fund

Ellen reports that the Minister's Discretionary Fund has a very low balance and would like for us to vote to allow one of the Sunday's Offering collections in September to go towards that account. The Share The Plate Chair is willing to put off the Share The Plate offering to the 4th Sunday of the month to allow the Discretionary Fund's offering to be on the 3rd Sunday.

MOTION – Move the Share The Plate Sunday to the 4th Sunday of the month to allow the offering on the 3rd Sunday to fund the Minister's Discretionary Fund.

Motion Passed.

Treasurer's Report

July and August reports were received and reviewed. (Handouts)

Ratification of Email Votes

We have received a draft agenda for the event, which is the weekend of September 22.

MOTION – Ratify the email vote approving the HR Manual

Motion Passed.

MOTION – Ratify the email vote approving the Congregational Administrator Employment Covenant

Motion Passed.

Who's Who At Northwoods

Michele would like to have a list of who is the head of various committees at Northwoods.

ACTION ITEM: Darbi will email her the list.

Communications Committee

Shari reports that a couple of members of the Communications Committee will be meeting soon.

Foundational Chair Responsibilities

The Board needs to decide what we would like the role of the Foundational Chair to look like and to develop a job description. Currently the only person listed in the Beacon Bits is Jamie as the Congregational Administrator.

ACTION ITEM: Michele will email Brian Lockridge this week to start this process.

ACTION ITEM: Darbi will email Jamie in the office to fix the listing in the Beacon Bits.

Adjourn 3:05pm

STEWARDSHIP GOALS: Church Year July 2013 – June 2014

I. SIGNIFICANTLY INCREASE CONGREGATION AWARENESS AND UNDERSTANDING OF AND COMMITMENT TO STEWARDSHIP

We Will:

- Relate two sermons to stewardship, during the time and talent drive and during the budget drive
- Teach two Adult RE classes on stewardship
- Provide the congregation with one testimonial (on average) per month

We Need:

- An annual meeting with the board, during the retreat or during the first board meeting of the year to discuss goals and actions by Stewardship

II. INVOLVE A SIGNIFICANT PERCENTAGE OF THE CONGREGATION IN STEWARDSHIP ACTIVITIES

We Will:

- Recruit 10 speakers to give testimonials
- Recruit 24 people to be visiting stewards
- Recruit 2 additional members for the stewardship committee

We Need:

- Support and guidance

III. SIGNIFICANTLY INCREASE LEVELS OF GIVING: CONDUCT OF THE ANNUAL BUDGET DRIVE DURING THIS YEAR AND NEXT YEAR

We will:

- Conduct stewardship conversations with 50% of the pledge units per year
- We will conduct these visits in the late fall and into the early spring
- This will lead into the budget drive, but not be a part of the budget drive
- Advertise, mail-out, and handout packets during budget drive
- Early budget drive for lead givers

We need:

- Support and guidance

IV. ENGAGE PEOPLE'S PASSION IN GIVING

We will:

- Hold the first annual Arts in Action Fundraiser
- Hold 2nd annual time and talent drive
- Work with the COM to plan and organize fundraisers for specific ministries

We need:

- Support and guidance

V. IMPROVE WAYS WE SAY THANK YOU

We will:

- Hold an appreciation event for lead and fair share givers during lead-up to budget drive
- Mail out a thank you that describes how fundraising positively impacts the Church
- Thank from the pulpit, continue highlighting fair-share givers, appreciate visiting stewards

We need:

- Support and guidance

VI. INCREASE THE CONGREGATION'S UNDERSTANDING OF, AWARENESS OF, AND COMMITMENT TO GIVING

We will:

- Hold a workshop on elevator speeches
- Target small givers

We need:

- Support and guidance

VII. BECOME MORE COMFORTABLE TALKING ABOUT MONEY AS A CONGREGATION

We will:

- Present to the BOT a proposal to change the policy on confidentiality of pledges to include the chair of the stewardship Committee

We need:

- An opportunity to make a proposal at the October board meeting, with the expectation of a vote at the November board meeting

VIII. INCREASE CONGREGATIONAL SKILLS ^{With} ~~WILL~~ MONEY

We will:

- Promote a class on money management in early 2014
- Target a workshop in 2015 focused on money management skills.

We need:

- Support and guidance

NORTHWOODS Unitarian Universalist Church

Balance Sheet (UNAUDITED)

Consolidated - July 2013

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	Current Year
ASSETS	
BANK ACCOUNTS	
Amegy-Operating Account	\$53,927.44
Discretionary Account	851.61
Amegy Millbend	2,322.56
Amegy Sabbatical Account	4,500.00
Amegy Capital Reserve Acc	14,400.00
Capital Expansion Account	2,000.00
Subtotal Bank Accounts	78,001.61
INVESTMENTS	
Endowment Fund	
Vanguard Fund	37,032.30
FIXED ASSETS	
Building, Land & Contents	1,186,716.00
TOTAL ASSETS	<u><u>\$1,301,749.91</u></u>
LIABILITIES	
CURRENT LIABILITIES	
Payroll Taxes	-\$38.73
Federal Withholding	703.12
Social Security	929.95
Medicare	229.17
Subtotal Payroll Taxes	1,823.51
Other Payroll Deductions	
Health Insurance Withheld	2,189.97
Dental Insurance Withheld	207.88
Retirement Withheld	300.00
Subtotal Other Payroll Deductions	2,697.85
Other Current Liabilities	
Key Deposits	900.00
Subtotal Current Liabilities	5,421.36
TOTAL LIABILITIES	<u>5,421.36</u>
ACCOUNT EQUITY	
MEMBER'S EQUITY	
Minister Equity	\$851.61
Millbend Equity	2,322.56
Endowment Contributions	29,431.90
Members Equity	1,263,722.48

NORTHWOODS Unitarian Universalist Church
Income and Expense Statement (UNAUDITED)
Consolidated - July 2013

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	Current Period	Year to Date
GENERAL FUND REVENUE	\$0.00	\$0.00
ACCOUNT REVENUE	0.00	0.00
ACCOUNT REVENUE		
PLEDGES		
10/11 Pledges	0.00	0.00
11/12 Pledges	0.00	0.00
12/13 Pledges	1,645.29	1,645.29
13/14 Pledges	11,924.26	11,924.26
Subtotal Pledges	13,569.55	13,569.55
CAPITAL CAMPAIGN		
Minister Contributions	818.00	818.00
Coffee House Revenue	1,377.00	1,377.00
Sabbatical Income	0.00	0.00
Capital Income	0.00	0.00
Capital Expansion Revenue	0.00	0.00
Subtotal Capital Campaign	2,195.00	2,195.00
CONTRIBUTIONS		
Minister Interest Income	0.00	0.00
Sunday Plate Collections	2,222.69	2,222.69
Service Auction	260.75	260.75
Millbend Coffee House	0.00	0.00
Share The Plate	605.51	605.51
Arts In Action	0.00	0.00
Minister Discretionary Ex	0.00	0.00
PROM		
Prom Income	0.00	0.00
Fair Trade Coffee & Kiva	0.00	0.00
BUILDING & GROUNDS MISC	0.00	0.00
Rentals	80.00	80.00
Rummage & Misc Sales	0.00	0.00
Recycling	0.00	0.00
Groc Rebates	0.00	0.00
Art Gallery	180.00	180.00
STEWARDSHIP	0.00	0.00
Kitchen Angels	0.00	0.00
Sunday Coffee Donations	38.96	38.96
Soda Machine Rev	0.00	0.00
Ewe Ewe Knitting Ministry	0.00	0.00
RELIGIOUS EDUCATION	0.00	0.00
GRANT CONTRIBUTIONS		
Grants Received	0.00	0.00
Zinn Mind Revenue	0.00	0.00
Misc Income	0.00	0.00
Interest Income	5.64	5.64
Capital Gains/Dividends	0.00	0.00
Subtotal Contributions	3,393.55	3,393.55
TOTAL INCOME	19,158.10	19,158.10

NORTHWOODS Unitarian Universalist Church
Income and Expense Statement (UNAUDITED)
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	Current Period	Year to Date
SPIRITUAL LIFE EXPENSE	\$0.00	\$0.00
MINISTER ACCOUNT EXPENSE	0.00	0.00
ACCOUNT EXPENSE		
MINISTER		
MINISTER SALARY		
M Salary	4,533.66	4,533.66
Subtotal Minister Salary	4,533.66	4,533.66
BENEFITS		
M Housing	1,833.00	1,833.00
M-In Lieu of Fica	487.08	487.08
M Retirement	0.00	0.00
Health Ins	0.00	0.00
M Disability	0.00	0.00
M Dental	0.00	0.00
M Life	0.00	0.00
Subtotal Benefits	2,320.08	2,320.08
Professional Expense	2,146.80	2,146.80
Sabbatical Escrow	0.00	0.00
MUSIC MINISTRY	0.00	0.00
Music Expense	0.00	0.00
Minister Discretionary Ex	200.00	200.00
Coffee House Expense	1,377.00	1,377.00
Capital Expense Expense	0.00	0.00
Minister Bank Fees	0.00	0.00
Millbend Bank Fees	0.00	0.00
Subtotal Minister	10,577.54	10,577.54
SUNDAY SERVICES		
Speakers	1,446.00	1,446.00
Subtotal Sunday Services	1,446.00	1,446.00
Subtotal Account Expense	12,023.54	12,023.54

NORTHWOODS Unitarian Universalist Church
Income and Expense Statement (UNAUDITED)
 Consolidated - July 2013

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	Current Period	Year to Date
CONGREGATIONAL LIFE MINIS		
BOARD OF TRUSTEES EXP	0.00	0.00
COMMITTEE ON MINISTRY		
COM Expense	0.00	0.00
MINISTERIAL SEARCH COMMIT		
Expense	0.00	0.00
MEMBERSHIP COMMITTEE		
Membership Expense	0.00	0.00
LAY MINISTRY		
Lay Ministry Expense	0.00	0.00
Minister Discretionary AC	0.00	0.00
EWE EWE KNITTING MINISTRY		
Knitting Supplies	0.00	0.00
KITCHEN ANGELS		
KA Supplies & Coffee	0.00	0.00
STEWARDSHIP COMMITTEE		
Supplies	0.00	0.00
LIBRARY COMMITTEE	0.00	0.00
SERVICE AUCTION EXPENSES		
Service Auction Exp	0.00	0.00
CHILD CARE		
Child Care Expense	232.50	232.50
Subtotal Child Care	232.50	232.50
VARIOUS DUES		
UUA Dues	0.00	0.00
SWUUC Dues	2,300.00	2,300.00
TXUUJM Dues	0.00	0.00
Woodlands Interfaith Dues	0.00	0.00
AUUA Dues	0.00	0.00
Other Dues	219.00	219.00
Subtotal Various Dues	2,519.00	2,519.00
Subtotal Congregational Life Minis	2,751.50	2,751.50

NORTHWOODS Unitarian Universalist Church
Income and Expense Statement (UNAUDITED)
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	Current Period	Year to Date
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RE MINISTRY		
DIRECTOR		
DRE Salary	3,750.00	3,750.00
Benefits	0.00	0.00
DRE Payroll Taxes	286.88	286.88
Health Insurance	0.00	0.00
Retirement	0.00	0.00
	<hr/>	<hr/>
Subtotal Benefits	286.88	286.88
DRE Professional Expense	3,995.01	3,995.01
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Subtotal Director	8,031.89	8,031.89
RE EXPENSES		
Summer Camp Exp	0.00	0.00

NORTHWOODS Unitarian Universalist Church
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	Current Period	Year to Date
RE Scholarship	<u>200.00</u>	<u>200.00</u>
Subtotal Re Expenses	<u>200.00</u>	<u>200.00</u>
Subtotal Re Ministry	8,231.89	8,231.89
SOCIAL ACTION MINISTRY		
FAIR TRADE & KIVA		
Fair Trade Coffee Expense	0.00	0.00
MILLBEND COFFEE EXPENS		
Operating Exp	0.00	0.00
Millbend Charity Donation	0.00	0.00
ALTERNATIVE PROM		
Alternative Prom Exp	0.00	0.00
SHARE THE PLATE		
Share The Plate Expense	0.00	0.00

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	Current Period	Year to Date
ARTS IN ACTION		
Arts in Action	0.00	0.00
FOUNDATION MINISTRY		
CHURCH ADMINISTRATOR		
CA Salary	0.00	0.00
Benefits	0.00	0.00
CA Payroll Taxes	0.00	0.00
Health Ins	0.00	0.00
Retirement	0.00	0.00
Dental	0.00	0.00
Contract labor	2,030.62	2,030.62
Subtotal Church Administrator	2,030.62	2,030.62
ADMINISTRATION EXPENSE		
Bank Fees	342.56	342.56
EFT & Credit Card Fees	87.21	87.21
EFT For Payroll Checks	8.00	8.00
Copier Expense	0.00	0.00
Office Equipment	0.00	0.00
Office Supplies	0.00	0.00
Postage	0.00	0.00
Power Church	455.00	455.00
Telephone	246.30	246.30
Web Hosting	0.00	0.00
Subtotal Administration Expense	1,139.07	1,139.07
HUMAN RESOURCE EXPENSE		
Back Ground Checks	40.50	40.50
Subtotal Human Resource Expense	40.50	40.50
CONFLICT RESOLUTION	0.00	0.00
COMMUNICATIONS COMM		
Com Com Expense	0.00	0.00
BUILDING & GROUNDS		
Property, Liability Ins	0.00	0.00
Worker's Comp Insurance	0.00	0.00
Cleaning Service	0.00	0.00
Kitchen/Building Supplies	33.98	33.98
Electricity	603.35	603.35
Water	148.53	148.53
Building, Remodeling & Re	0.00	0.00
Maintenance Inside & Out	0.00	0.00
Pest Control	0.00	0.00
A/C Repair & Maintenance	0.00	0.00
Landscape Maintenance	150.00	150.00
Art Gallery	0.00	0.00
Subtotal Building & Grounds	935.86	935.86
ENDOWMENT COMMITTEE		
Endowment Expense	0.00	0.00
Subtotal Foundation Ministry	4,146.05	4,146.05
TOTAL EXPENSES	27,152.98	27,152.98

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	Current Period	Year to Date
EXCESS INCOME/EXPENSES	<u><u>-\$7,994.88</u></u>	<u><u>-\$7,994.88</u></u>

NORTHWOODS Unitarian Universalist Church

Balance Sheet (UNAUDITED)

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Current Year

ASSETS

BANK ACCOUNTS

Amegy-Operating Account	\$36,975.37
Discretionary Account	876.61
Amegy Millbend	2,322.56
Amegy Sabbatical Account	4,500.00
Amegy Capital Reserve Acc	14,400.00
Capital Expansion Account	2,000.00

Subtotal Bank Accounts 61,074.54

INVESTMENTS

Endowment Fund	
Vanguard Fund	40,482.30

FIXED ASSETS

Building, Land & Contents	1,186,716.00
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TOTAL ASSETS

\$1,288,272.84

LIABILITIES

CURRENT LIABILITIES

Payroll Taxes	-\$38.73
Federal Withholding	1,098.09
Social Security	1,585.71
Medicare	782.44

Subtotal Payroll Taxes 3,427.51

Other Payroll Deductions

Health Insurance Withheld	2,574.35
Dental Insurance Withheld	232.04
Retirement Withheld	600.00

Subtotal Other Payroll Deductions 3,406.39

Other Current Liabilities

Key Deposits	900.00
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Subtotal Current Liabilities 7,733.90

TOTAL LIABILITIES

7,733.90

ACCOUNT EQUITY

MEMBER'S EQUITY

Minister Equity	\$876.61
Millbend Equity	2,322.56
Endowment Contributions	30,431.90
Members Equity	1,246,907.87

Balance Sheet (UNAUDITED)

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	Current Year
TOTAL EQUITY	1,280,538.94
TOTAL LIABILITIES AND EQUITY	<u>\$1,288,272.84</u>

NORTHWOODS Unitarian Universalist Church
Income and Expense Statement (UNAUDITED)

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Current Period Year to Date

GENERAL FUND REVENUE	\$0.00	\$0.00
ACCOUNT REVENUE	0.00	0.00
ACCOUNT REVENUE		
PLEDGES		
10/11 Pledges	0.00	0.00
11/12 Pledges	0.00	0.00
12/13 Pledges	0.00	1,645.29
13/14 Pledges	13,646.66	25,570.92
Subtotal Pledges	13,646.66	27,216.21
CAPITAL CAMPAIGN		
Minister Contributions	25.00	843.00
Coffee House Revenue	0.00	1,377.00
Sabbatical Income	0.00	0.00
Capital Income	0.00	0.00
Capital Expansion Revenue	0.00	0.00
Subtotal Capital Campaign	25.00	2,220.00
CONTRIBUTIONS		
Minister Interest Income	0.00	0.00
Sunday Plate Collections	230.37	2,453.06
Service Auction	0.00	260.75
Millbend Coffee House	0.00	0.00
Share The Plate	568.81	1,174.32
Arts In Action	140.00	140.00
Minister Discretionary Ex	0.00	0.00
PROM		
Prom Income	0.00	0.00
Fair Trade Coffee & Kiva	0.00	0.00
BUILDING & GROUNDS MISC	0.00	0.00
Rentals	0.00	80.00
Rummage & Misc Sales	0.00	0.00
Recycling	0.00	0.00
Groc Rebates	0.00	0.00
Art Gallery	10.00	190.00
STEWARDSHIP	0.00	0.00
Kitchen Angels	0.00	0.00
Sunday Coffee Donations	13.00	51.96
Soda Machine Rev	0.00	0.00
Ewe Ewe Knitting Ministry	0.00	0.00
RELIGIOUS EDUCATION	0.00	0.00
GRANT CONTRIBUTIONS		
Grants Received	0.00	0.00
Zinn Mind Revenue	0.00	0.00
Misc Income	0.00	0.00
Interest Income	0.00	5.64
Capital Gains/Dividends	0.00	0.00
Subtotal Contributions	962.18	4,355.73
TOTAL INCOME	14,633.84	33,791.94

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	Current Period	Year to Date
SPIRITUAL LIFE EXPENSE	\$0.00	\$0.00
MINISTER ACCOUNT EXPENSE	0.00	0.00
ACCOUNT EXPENSE		
MINISTER		
MINISTER SALARY		
M Salary	4,533.66	9,067.32
Subtotal Minister Salary	4,533.66	9,067.32
BENEFITS		
M Housing	1,833.00	3,666.00
M-In Lieu of Fica	487.08	974.16
M Retirement	0.00	0.00
Health Ins	0.00	0.00
M Disability	0.00	0.00
M Dental	0.00	0.00
M Life	0.00	0.00
Subtotal Benefits	2,320.08	4,640.16
Professional Expense	1,710.54	3,857.34
Sabbatical Escrow	0.00	0.00
MUSIC MINISTRY	0.00	0.00
Music Expense	0.00	0.00
Minister Discretionary Ex	0.00	200.00
Coffee House Expense	0.00	1,377.00
Capital Expense Expense	0.00	0.00
Minister Bank Fees	0.00	0.00
Millbend Bank Fees	0.00	0.00
Subtotal Minister	8,564.28	19,141.82
SUNDAY SERVICES		
Speakers	0.00	1,446.00
Subtotal Sunday Services	0.00	1,446.00
Subtotal Account Expense	8,564.28	20,587.82

NORTHWOODS Unitarian Universalist Church
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Current Period Year to Date

CONGREGATIONAL LIFE MINIS		
BOARD OF TRUSTEES EXP	0.00	0.00
COMMITTEE ON MINISTRY		
COM Expense	0.00	0.00
MINISTERIAL SEARCH COMMIT		
Expense	0.00	0.00
MEMBERSHIP COMMITTEE		
Membership Expense	0.00	0.00
LAY MINISTRY		
Lay Ministry Expense	0.00	0.00
Minister Discretionary AC	0.00	0.00
EWE EWE KNITTING MINISTRY		
Knitting Supplies	0.00	0.00
KITCHEN ANGELS		
KA Supplies & Coffee	0.00	0.00
STEWARDSHIP COMMITTEE		
Supplies	0.00	0.00
LIBRARY COMMITTEE	0.00	0.00
SERVICE AUCTION EXPENSES		
Service Auction Exp	0.00	0.00
CHILD CARE		
Child Care Expense	435.38	667.88
Subtotal Child Care	435.38	667.88
VARIOUS DUES		
UUA Dues	0.00	0.00
SWUUC Dues	0.00	2,300.00
TXUUJM Dues	0.00	0.00
Woodlands Interfaith Dues	0.00	0.00
AUUA Dues	0.00	0.00
Other Dues	0.00	219.00
Subtotal Various Dues	0.00	2,519.00
Subtotal Congregational Life Minis	435.38	3,186.88

NORTHWOODS Unitarian Universalist Church
Income and Expense Statement (UNAUDITED)
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Current Period Year to Date

RE MINISTRY
DIRECTOR

DRE Salary	3,750.00	7,500.00
Benefits	0.00	0.00
DRE Payroll Taxes	382.26	669.14
Health Insurance	0.00	0.00
Retirement	0.00	0.00
Subtotal Benefits	382.26	669.14

DRE Professional Expense	0.00	3,995.01
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Subtotal Director	4,132.26	12,164.15
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RE EXPENSES

Summer Camp Exp	0.00	0.00
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NORTHWOODS Unitarian Universalist Church
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	Current Period	Year to Date
RE Scholarship	0.00	200.00
Subtotal Re Expenses	0.00	200.00
Subtotal Re Ministry	4,132.26	12,364.15
SOCIAL ACTION MINISTRY		
FAIR TRADE & KIVA		
Fair Trade Coffee Expense	0.00	0.00
MILLBEND COFFEE EXPENS		
Operating Exp	0.00	0.00
Millbend Charity Donation	0.00	0.00
ALTERNATIVE PROM		
Alternative Prom Exp	0.00	0.00
SHARE THE PLATE		
Share The Plate Expense	543.81	543.81
Subtotal Share The Plate	543.81	543.81

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	Current Period	Year to Date
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ARTS IN ACTION		
Arts in Action	10,029.70	10,029.70
Subtotal Arts In Action	10,029.70	10,029.70
Subtotal Social Action Ministry	10,573.51	10,573.51
FOUNDATION MINISTRY		
CHURCH ADMINISTRATOR		
CA Salary	1,538.46	1,538.46
Benefits	0.00	0.00
CA Payroll Taxes	422.20	422.20
Health Ins	0.00	0.00
Retirement	0.00	0.00
Dental	0.00	0.00
Subtotal Benefits	422.20	422.20
Contract labor	3,127.50	5,158.12
Subtotal Church Administrator	5,088.16	7,118.78
ADMINISTRATION EXPENSE		
Bank Fees	0.00	342.56
EFT & Credit Card Fees	0.00	87.21
EFT For Payroll Checks	0.00	8.00
Copier Expense	35.00	35.00
Office Equipment	92.04	92.04
Office Supplies	404.96	404.96
Postage	85.99	85.99
Power Church	0.00	455.00
Telephone	137.69	383.99
Web Hosting	0.00	0.00
Subtotal Administration Expense	755.68	1,894.75
HUMAN RESOURCE EXPENSE		
Back Ground Checks	0.00	40.50
Subtotal Human Resource Expense	0.00	40.50
CONFLICT RESOLUTION	0.00	0.00
COMMUNICATIONS COMM		
Com Com Expense	0.00	0.00
BUILDING & GROUNDS		
Property, Liability Ins	0.00	0.00
Worker's Comp Insurance	0.00	0.00
Cleaning Service	700.00	700.00
Kitchen/Building Supplies	332.65	366.63
Electricity	0.00	603.35
Water	160.55	309.08
Building, Remodeling & Re	552.98	552.98
Maintenance Inside & Out	0.00	0.00
Pest Control	128.00	128.00
A/C Repair & Maintenance	0.00	0.00
Landscape Maintenance	0.00	150.00
Art Gallery	0.00	0.00

NORTHWOODS Unitarian Universalist Church
Income and Expense Statement (UNAUDITED)
Consolidated - August 2013

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	Current Period	Year to Date
Subtotal Building & Grounds	1,874.18	2,810.04
ENDOWMENT COMMITTEE		
Endowment Expense	0.00	0.00
Subtotal Foundation Ministry	7,718.02	11,864.07
TOTAL EXPENSES	31,423.45	58,576.43
EXCESS INCOME\EXPENSES	-\$16,789.61	-\$24,784.49

NORTHWOODS Unitarian Universalist Church
Fund Summary

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	105 12/13 Pledges	106 13/14 Pledges	200 Sunday Plate Collections	203 Kitchen Angels	205 Art Sales	208 Minister's Discretionary	301 Share the Plate
08/01/2013	0.00	1,174.50	0.00	0.00	0.00	0.00	0.00
08/02/2013	0.00	733.00	0.00	0.00	0.00	0.00	0.00
08/08/2013	0.00	75.00	0.00	0.00	0.00	0.00	0.00
08/10/2013	350.00	1,810.00	149.00	0.00	0.00	200.00	0.00
08/12/2013	0.00	2,000.00	181.55	9.22	0.00	0.00	0.00
08/17/2013	0.00	2,491.00	0.00	0.00	40.00	25.00	0.00
08/19/2013	0.00	245.00	0.00	0.00	0.00	0.00	543.81
08/26/2013	0.00	1,002.00	220.37	13.00	0.00	0.00	0.00
08/30/2013	0.00	5,316.16	0.00	0.00	0.00	0.00	25.00
08/31/2013	0.00	2,870.00	0.00	0.00	0.00	0.00	0.00
Total	350.00	17,716.66	550.92	22.22	40.00	225.00	568.81

	310 Endowment Fund	311 Arts in Action Fundraiser	Total
08/01/2013	0.00	0.00	1,174.50
08/02/2013	0.00	0.00	733.00
08/08/2013	0.00	0.00	75.00
08/10/2013	0.00	480.00	2,989.00
08/12/2013	0.00	300.00	2,490.77
08/17/2013	1,000.00	60.00	3,616.00
08/19/2013	0.00	120.00	908.81
08/26/2013	0.00	8,989.75	10,225.12
08/30/2013	0.00	80.00	5,421.16
08/31/2013	0.00	0.00	2,870.00
Total	1,000.00	10,029.75	30,503.36