### **Internet Rechartering**

Units will be able to access the internet rechartering application beginning on October 1.

Please schedule a date to submit your printed charter renewal documentation to your Unit Commissioner and/or Unit Serving Executive (USE) as soon as possible after October 1.

### <u>Fees</u>

- •Registration fees are \$24 per youth and adult member and cover January 1 to December 31, 2015.
- •Annual *Boy's Life* subscriptions are an additional \$12 per subscriber.
- •All Units will have a charter renewal fee of \$40 to cover Unit Liability Insurance.
- •These three fees are calculated during the on-line process.
- •Sickness & Accident Insurance is an additional \$1.00 for every youth and adult (not including Tiger Adult Partners). This must be added to the on-line calculated number.



Every registered adult must be youth protection trained. **Youth Protection** 

begins with "You"! Youth Protection training status can be checked at ww.My.scouting.org on the training section by the Unit Leader and the Unit Committee Chair and under the Unit Training Tracking Report on www.MyScouting.org. Youth Protection can be renewed at www.MyScouting.org in the training section.



Be sure to also fill out the **Journey** to Excellence form to see if you have qualified for the Bronze, Silver or Gold recognition. You can download forms to help you from: http://www.michiganscouting.org/internetrechartering

#### **Council Service Centers**

3914 Bestech Dr Ypsilanti, MI 48197 Phone: (734) 971-7100 1791 W Columbia Ave, Suite G Battle Creek, MI 49105 Phone: (269) 962-8513

www.michiganscouting.org/southernshores





# Get Ready to Recharter

Charter Renewal for Packs, Troops, Crews, Teams and Ships are due December 12th, 2014!



## Why Recharter on time? (by December 12)

- •Renews the annual partnership between Charter Organization and the Boy Scouts of America.
- •Allows continued registration in district/council activities and rank advancement.
- •Continues insurance coverage for Unit activities.

## What can the Unit do now? (before October 1)

- •Insure Unit Leaders are correctly registered for their current position. Submit new applications if they have changed since last year.
- •Conduct a membership inventory of youth and adult members. A current roster may be downloaded by the Unit Leader or Committee Chair from www.my.scouting.org under Membership.
- •Turn in new applications as soon as they are completed to the Unit Commissioner or Unit Serving Executive with pro-rated fees to cover until the end of the current year. Youth and adult application forms are available at any Council Service center. Instructions for preparing the forms are included as part of the forms themselves. New adult applicants are required to provide a copy of their Youth Protection Training (YPT) certificate at the time of submission.
- •Have the Unit Committee review the Unit budget to determine how the rechartering and membership fees are to be paid and ensure that funds will be available.



## What more can the Unit do now? (before October 1)



- •Designate an adult as the unit Renewal Processor. This person will be the one responsible for entering the on-line information.
- •Checkout the Michigan Crossroads Internet Rechartering page at http://www.michiganscouting.org/internetrechartering. You will find a helpful guide for detailed instructions on how to do rechartering.
- •Look for this year's unit access code. They are being mailed to the Unit Leader and the Unit Committee Chair in mid-September.
- •Schedule a date with your Chartered Organization's Executive Officer to ensure they will be available to sign documents.
- •Schedule a turn in date with your Unit Commissioner and your Unit Serving Executive(USE). You will be able to take advantage of local charter turn-in parties (Be on the lookout for dates).
- •Check the Youth Protection Training status of **ALL** of your registered adults (over 18 years of age). All registered adults must have a current Youth Protection Training with the National BSA at Unit renewal submission. YPT status of the entire unit is available to the Unit leader and the Committee chair under the Training section at www.my.scouting.org and under the Unit Training Tracking Report on www.MyScouting.org.