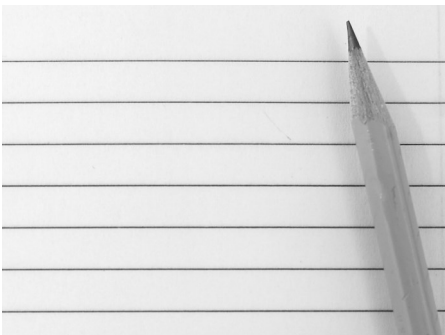


## Why Should I Attend?

This seminar is an opportunity for conversation and networking with our synod Treasurer's Office staff and congregational treasurers in your area.

The information you receive at this gathering will be helpful to you whether you have been a treasurer for twenty days or twenty years!



## Help Us Connect with You

We are in the process of updating congregational treasurer information for our files.

**Please fill out the form** on the opposite side of this page and return in the enclosed envelope **(even if you cannot attend the event)!**

## Our Presenters

**Bruce E. Seagrist**  
*Treasurer of the Synod*  
bseagrist@lss-elca.org  
717.652.1852 x 101

**Linda Lubold**  
*Executive Assistant*  
Treasurer's Office  
llubold@lss-elca.org  
717.652.1852 x 108

**Cathy Paul**  
*Support Staff*  
Treasurer's Office  
cpaul@lss-elca.org  
717.652.1852 x 107

### Snow or Ice Plans

In the event of snow or ice, please call the Lower Susquehanna Synod office the morning of the event at 717.652.1852, ext. 107. A message will be on the voice mail relaying instructions regarding the cancellation of the event due to inclement weather.

**The emergency phone number for the day of the event is 717.805.1295.**

*Lower Susquehanna Synod, ELCA*  
900 S. Arlington Ave., Suite 220B  
Harrisburg, PA 17109

Phone: 800.692.7282  
Fax: 717.652.2504  
Web site: [www.lss-elca.org](http://www.lss-elca.org)



**Evangelical Lutheran Church in America**  
God's work. Our hands.



## Congregational Treasurers Seminars

*presented by*

**The Treasurer's Office**

*Lower Susquehanna Synod, ELCA*

**Saturday, October 26**

St. John Lutheran Church  
Elizabethville (Berrysburg)

**Saturday, November 9**

St. Luke Lutheran Church  
Chambersburg (Scotland)

**Thursday, December 5**

Synod Resource Center  
Harrisburg

## About our time together

### Items for discussion:



- Financial position of our synod and 2012 spending plan
- Mission Support plan
- Treasurer's remittance reports
- Fidelity Bond coverage and congregational audit
- Certification of Financial Compliance review
- 501(c)3 certification letter
- Federal tax information—pastor compensation
- Congregational Treasurers' Financial and Accounting Guide
- Questions and Answers (maybe)

## Join us at one of the following locations

### **Saturday, October 26**

**9:00 a.m.—11:00 a.m.**

St. John Lutheran Church  
St. Johns Road  
Elizabethville, PA 17023

### **Saturday, November 9**

**9:00 a.m.—11:00 a.m.**

St. Luke (Scotland)  
2795 Luther Drive  
Chambersburg, PA 17202

### **Thursday, December 5**

**7:00 p.m.—9:00 p.m.**

Synod Resource Center  
900 S. Arlington Ave., Suite 220B  
Harrisburg, PA 17109



*There will be a time of sharing  
and fellowship and  
light refreshments will be served.*

## RSVP

### Choose one of the following dates:

- ☐ October 26-St. John, Elizabethville
- ☐ November 9-St. Luke, Scotland
- ☐ December 5-Synod Resource Center
- ☐ I cannot attend a seminar

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Congregation/Town: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

I use the following accounting software: \_\_\_\_\_

### Complete this form and return to:

Treasurer's Office  
Lower Susquehanna Synod, ELCA  
900 S. Arlington Ave., Suite 220B  
Harrisburg, PA 17109

Phone: 800.692.7282 ext. 108

E-mail: llubold@lss-elca.org