



Notice Posted: 5/27/2014

Library Assistant PT (seasonal)

Join the team at the Edgartown Public Library. Assist regular staff during the summer.

Duties: Assist patrons in use of public computers and location of materials, shelve books & materials, provide summer program support and help with special projects.

Qualifications: Dependable with excellent communication service, skill in using standard computer applications, especially MS Word, Excel, and Gmail, ability to multitask, bookstore service experience a plus!

Submit completed employment application, resume, and cover letter by June 21, 2014.

Applications will be accepted in person (58 North Water Street, Edgartown, MA 02539), or via email: [edgartownlibraryhr@gmail.com](mailto:edgartownlibraryhr@gmail.com)