



## **STAFF AUDITOR**

### **JOB DESCRIPTION**

Cotton & Company has openings for self-motivated future college graduates to join our award-winning auditing team as a Staff Auditor. Under the supervision of a senior, manager or partner, the position will be responsible for performing detailed work on an audit or consulting engagement for a federal government agency and/or its contractors.

### **RESPONSIBILITIES**

- Perform financial statement audits.
- Prepare and analyze financial statements.
- Observe and interview clients on key processes and procedures.
- Meet deadlines and excel in the context of ambitious client requests while maintaining a professional demeanor.
- Execute the daily activities of the engagement
- Provide technical assistance to the client.

### **JOB REQUIREMENTS**

- Bachelor's degree in Accounting or related degree with at least 24 hours in Accounting.
- CPA or CPA Candidate is highly desired.
- Ability to read and interpret documents such as financial information and instructions.
- Strong written and oral communication skills, with the ability to speak effectively before clients and other employees of the organization.
- Proficiency with MS Office, particularly MS Excel.
- Ability to travel up to 25%.
- Ability to obtain a U.S. federal security clearance (U.S. Citizenship is required)

At Cotton, we believe that work should offer intellectual challenge, be fun, and allow for a healthy work/life balance. Our competitive compensation and benefits feature incentives that work, including professional certification, tuition reimbursement, and an individualized mentorship program.

You'll find that we're small enough to notice the performance of our employees and large enough to reward it. If you share our outlook and philosophies, we invite you to inquire about joining our team.

To apply contact Scott Pittman, CIR at [spittman@cottoncpa.com](mailto:spittman@cottoncpa.com).

**Cotton & Company is an Equal Opportunity Employer**  
(Minorities/Females/Protected Veterans/Disability)