



# PROFESSIONAL DEVELOPMENT PROGRAM

## ROCKEFELLER COLLEGE

UNIVERSITY AT ALBANY State University of New York

<b>TRAINING ANNOUNCEMENT – Contractors &amp; Non-Profits</b>		
<b>Training Title</b>		
<b>WB:OTDA Grants/Contracts and the NYS Gateway System</b>		
<b>Provider</b>		
SUNY Albany - PDP		
<b>Date &amp; Time</b>	<b>Location</b>	<b>Registration Deadline</b>
February 27, 2014 – OR- February 28, 2014 10:00 AM – 12:00 PM	Online, instructor-led, (Trainee's individual workstation)	February 25
<b>Course Descriptions</b>		
This course provides an overview of the new online contracting and payment system called the NYS Gateway System.		
<b>Training Description</b>		
<p>Do you have grant contracts with the Office of Temporary and Disability Assistance (OTDA)?</p> <p>Do you want to know more about the newly launched NYS Gateway System?</p> <p>Then this webinar is for you! This two-hour webinar will provide an overview and update of OTDA's efforts to implement the new online contracting and payment system called Gateway. The webinar will also provide an update on the Statewide Grants Reform initiative and inform contractors and potential contractors of the impact.</p> <p>This interactive webinar will discuss:</p> <ul style="list-style-type: none"> <li>• Registration</li> <li>• Document vaults</li> <li>• Maintaining prequalification status</li> <li>• Future of online applications</li> <li>• Future of contract development</li> <li>• Electronic reimbursement requests and reporting</li> </ul>		
<b>Target Population</b>		
Not-for-Profits, Tribal Organizations, For-Profit Organizations, and Government Entities.		



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### Course Prerequisites

#### Prior to the webinar

Prior to the webinar participants are strongly encouraged to watch the video tutorials about the changes to the contracting and payment procedures and the NYS Gateway System available on <http://www.trainingspace.org/materials/grants-gateway/>

After viewing the videos, participants are encouraged to submit questions in advance. All questions should be e-mailed to Mr. Jason Harper at [Jason.Harper@otda.ny.gov](mailto:Jason.Harper@otda.ny.gov) and will be addressed during the webinar. OTDA will accept questions until February 12th and continually post them at <http://www.trainingspace.org/materials/grants-gateway/>

### Additional Information

#### About GoTo Webinar

Training is delivered via GoToWebinar, a user-friendly online meeting and training application. Registered trainees "join" a webinar session utilizing one-click access. Each registered trainee will receive a confirmation email with instructions for joining the webinar. The confirmation and email reminder have individualized links to access the webinar that should not be forwarded to anyone else.

#### How Do I Register?

**Please Note: This webinar is being given twice – Please register for either the February 27<sup>th</sup> or the February 28<sup>th</sup> session.**

#### Click this link:

Registration Web Link:

<https://www1.gotomeeting.com/register/637470161> - **February 27, 2014**

or

<https://www1.gotomeeting.com/register/134398249> - **February 28, 2014**

#### Questions

If you have any questions regarding these classes, about GoToWebinar, or need registration assistance, please contact Ron Goulet at [rgoulet@albany.edu](mailto:rgoulet@albany.edu) or 518-956-7853.

### For Additional Course Information Contact

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