

*Parents/Guardians please read with students and keep for your records.*

## **STUDENT CONDUCT ON BUSES**

*2014-2015*

**KEEP YOUR BOTTOM ON THE SEAT  
KEEP YOUR HANDS TO YOURSELF  
INSIDE VOICES**

**Students are expected to adhere to the Student Code of Conduct while riding a school bus and shall adhere to the following rules.**

1. Students shall observe the same rules of conduct at the bus stop and on the bus as they're expected to observe in the classroom. Students shall cooperate with the school bus driver and/or monitor at all times.
2. Students shall comply with district dress code while waiting at the bus stop or riding the bus.
3. Students shall be at the bus stop five minutes prior to the scheduled bus-arrival time and assembled ready to load the bus. Students shall stay on all designated walkways and off all streets/roads. No shoving or scuffling allowed. Students shall wait until the bus is stopped before moving toward the bus.

The bus driver will not wait for late students. While leaving schools, bus drivers will not stop to load late riders once the driver has shut the passenger door and the bus is in motion.

**Once a student has boarded the bus at any school the student cannot get off the bus unless the parent/guardian is there to receive the student.**

4. Students shall sit down promptly after boarding the bus. Students shall take off their backpacks and hold them in their laps or store them under seats. Students shall sit with their backs against the seat backs and their bottoms on the bus seat. Students are to remain facing forward while seated, and shall keep the aisles clear, and are not to extend heads, arms, or legs out the windows. Bus drivers may assign students to seats when necessary to maintain control and to ensure passenger safety.
5. Alcohol, drugs, tobacco products, weapons, or any related paraphernalia are prohibited on all school buses.
6. Unsafe items such as glass bottles, laser pointers, live animals, skateboards, scooters, roller blades, snowboards, skis, objects in glass containers, bugs, tubas, big wooden items, large science fair projects, or any other item deemed unsafe by the bus driver, are prohibited on all school buses. Riders may not bring items that are too large to fit in book-sized backpacks on the bus.

If a student shows up to the bus with an unsafe item, he or she will be allowed to board the bus, but the unsafe item will be left at the bus stop or school. The driver will then call the student's parent or guardian to inform them of the item's location. If the driver cannot reach the parent or guardian, the driver will then refer the call to the Transportation Department Office, and office personnel will then attempt to contact the parent. The driver will continue on the route without the unsafe object. Students must strictly adhere to this regulation for the safety of all students riding the bus, because large items such as those mentioned above could become dangerous projectiles in case of an accident.

7. Students riding the bus shall be courteous and will not be allowed to use profane language or rude gestures. Students will not be allowed to bully any other student in any way. Violence will not be tolerated.

8. Students and their parents may be held responsible for any damages a student may cause to a school bus or bus stop.
9. Students may not eat on the bus, this includes gum/candy. Students may drink water from a clear plastic bottle only and only at the driver's discretion. No liquids other than water will be allowed on the bus at any time. On out-of-town activities, eating and drinking on the bus will be allowed only at the driver's discretion.
10. Students shall not litter on the bus, out the bus windows, or at a bus stop. Students are responsible for cleaning up all trash. No spraying of anything from a container of any type (perfume, deodorant, etc).
11. No one other than students and school district personnel regularly assigned to the school bus and/or the bus stop for a particular route or excursion will be permitted to ride or board the school bus unless the person has written permission from the parent/guardian or school official in charge.
12. Any student that walks from their designated school to another school to board the bus home will be denied transportation home.
13. Parents may ride the bus only with the permission of the Director of Transportation.
14. Students, for their own safety, are not to distract the driver through loud, unnecessary noise or disruptive behavior.
15. Students shall remain quiet and shall not talk at railroad crossings.
16. Students shall not open or close the windows, service door, or the emergency door except when instructed to do so by their driver.
17. When a student must cross the street or road after leaving the school bus, they shall walk to a distance of about 10 feet in front of the school bus and wait for a prearranged signal from the bus driver before crossing the roadway. Students shall always cross the roadway in front of the bus and never behind the bus.
18. The District 9-R Department of Transportation is not responsible for the loss, damage, or theft of personal belongings transported on the bus. Personal items may include the following, but are not limited to laptop computers, computer games, I-Pods, MP3 players, cell phones, toys, jewelry, etc.
19. Students may not disembark from the bus at any stop other than their own unless they have a written and dated permission slip from their parents or guardians.
  - a. If your student/s regularly goes to an alternate stop, you will need to get this stop approved by calling the Transportation Office, 247-5335, and then give a note to the driver with the alternate stop address and the days of the week that the student/s will be going there. One note will work for the current school year as long as the address does not change.

***THESE RULES APPLY TO ALL SCHOOL BUS PASSENGERS ON ALL ROUTES AND ON ALL SCHOOL-SPONSORED ACTIVITY TRIPS. PLEASE BE AWARE ALL SCHOOL RULES SHALL BE FOLLOWED AND VIOLATIONS OF THESE RULES MAY RESULT IN SUSPENSION OR EXPULSION FROM TRANSPORTATION SERVICES AND/OR SCHOOL.***

**In the event a bus is more than 10 minutes late, parents may contact the bus garage at 247-5335 for information .**

**Driver Name:** \_\_\_\_\_ **Driver phone #:** 247-5335

COMPLETE AND RETURN THIS PAGE TO ANIMAS HIGH SCHOOL – PLEASE PRINT LEGIBLY  
*This is a required form.*

Students Name: \_\_\_\_\_  
Last First Middle

School: \_\_\_\_\_ Grade: \_\_\_\_\_ B/Day: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Morning Pick-up Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Afternoon Drop-off Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Father's Name: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_  
Last First Phone #

Please list below any special health problems or instructions your driver needs to be aware of:  
\_\_\_\_\_  
\_\_\_\_\_

I have received the transportation student conduct. \_\_\_\_\_  
Parent Signature Date

To be completed by driver only:

Route ID #: A.M. \_\_\_\_\_ Transfer to/from: A.M. \_\_\_\_\_

Route ID #: P.M. \_\_\_\_\_ Transfer to/from: P.M. \_\_\_\_\_

I have received the transportation Student Conduct on Buses. \_\_\_\_\_  
Parent Signature Date

**Kindergarten Parent/s:**

For the safety of your kindergarten student and to assist the Durango 9-R Transportation Department in meeting parents' needs, the District is requiring this form to be signed and returned to your kindergarten student's bus driver.

Thanks for your assistance.

Kindergarten's student's name: \_\_\_\_\_

Can your kindergarten student be dropped off at his/her scheduled stop without a parent/guardian present? Yes \_\_\_ No \_\_\_

If no, then who is authorized to meet your child:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date