Position: Receiver/Stocker

Company: Lowe's

Location: Bluffton, SC

Responsible for safe, accurate and efficient receiving and stocking of inbound freight. Greet and acknowledge all customers in a friendly, professional manner and provide quick, responsive customer service.

Must be able to apply basic mathematical concepts such as adding, subtracting, multiplying, dividing and knowledge of weights and measures. Understand and respond appropriately to basic customer and employee inquiries. Read, write and communicate using English language sufficient to perform job functions. Ability to operate store equipment in assigned area (including but not limited to LRT, telephone, paging system, key cutting, panel saw, paint mixing computer, blind cutting, forklifts, pallet jacks, electric lifts, etc). Ability to interpret price tag and UPC information. Ability to move throughout all areas of the store; sales floor, receiving, register areas, lawn and garden, including the outside perimeter of the store. Ability to work in both inside and outside environmental conditions. Physical ability to move large, bulky and/or heavy merchandise. Physical ability to perform tasks that may require prolonged standing, sitting, and other activities necessary to perform job duties.

Apply online at www.indeed.com

Position: Salon Stylist

Company: Regis Corporation

Location: Hilton Head Island, SC

The Hair Stylist is responsible for delivering exceptional customer service while providing the full range of hair care services. Specifically, the hair stylist is expected to:

Market themselves and grow their business

Complete required administrative tasks

Provide exceptional customer service

Control expenses

Consistently exhibit and develop technical competence

As a hair stylist, you will be held accountable for these key areas. Successful performance will be measured by meeting or exceeding established minimum productivity requirements.

Qualifications:

Valid current cosmetology license, to include a manager license as required by local (or state/provincial) cosmetology regulation. Position may require the stylist to work alone in the salon.

Ability to work in a dynamic salon environment.

Good time management skills, good judgment, and the ability to multi-task.

Well-developed interpersonal skills to communicate effectively with Salon Manager, Salon staff, Area Supervisor, and clients.

Ability to read, digest and analyze various reports

Mathematical skills to accurately compute and complete required functions.

Ability to work a flexible schedule including nights and weekends.

Essential Functions:

- 1. Market themselves and grow their business
- a) Utilize existing business building tools and programs to increase sales, increase customer counts and retain customers;
 - b) Meet or exceed minimum productivity requirements as established by the company;
- c) Promote and sell services and products, including recommending and selling additional services and/or retail products which will enhance and improve the customer's image and/or contribute to the customer's satisfaction with services performed;
 - d) Execute promotional campaigns as directed by the Company;
 - e) Maintain professional appearance and a positive attitude.
- 2. Provide exceptional customer service
- a) Understand the needs of customers; handle and resolve customer service issues to maintain customer loyalty;
 - b) Consistently execute customer service programs;
- c) Conduct quality consultations by suggesting hairstyles according to physical features of the customer, current styles, or from the customer's instructions;
- d) Communicate to the customer a clear understanding of the pricing before services are performed;

e) Display a sound understanding and perform all available services in a competent, efficient and professional manner.

3. Control expenses

- a) Follow weekly salon schedules as directed by Salon Manager;
- b) Correctly charge for services rendered and products purchased, including proper discounting according to Company policy;
 - c) Effective control of salon operating costs relating to back-bar and retail inventories;
 - d) Safeguard company assets by adhering to company policies and procedures.

4. Consistently exhibit and develop technical competence

- a) Conduct comprehensive consultation with each customer;
- b) Perform all services that are requested from our customer and offered by the salon in a competent, efficient and professional manner and in compliance with all applicable state and local sanitation rules:
 - c) Learn and continue to develop technical skills via company provided education.
- 5. Complete required administrative tasks/compliance
 - a) Adhere to all corporate policies, procedures and work rules;
 - b) Ensure closing procedures are adhered to and daily bank deposits are made;
- c) Maintain workstation and other salon areas in a sanitary, clean, orderly manner to board certified standards for cleanliness;
- d) Perform a variety of tasks related to salon operations, including but not limited to: answering telephones, stocking shelves, taking cycle counts/inventory, and other duties as assigned;
- e) Maintain and uphold safety standards by identifying and correcting conditions that affect salon safety;
 - f) Timely submission of all company required paperwork;
- g) Communicate effectively with management, customers and co-workers in a professional and courteous manner;
- h) Attend work timely and consistently, including attending mandatory staff meetings, training sessions or as otherwise required by management.
 - i) Computer knowledge including, but not limited to, point-of-sale systems.

Physical Requirements and Work Environment:

- Frequent lifting up to 10 lbs. to pick up bottles of product needed to perform hair services and stock retail shelves. Occasional lifting 10-25 lbs. to assist unloading monthly shipment of products.
- Continuous standing throughout the day to perform hair services and other job related functions.
- Continuous walking greeting the client at the front of the salon and walking them back to the styling chair, to and from the shampoo area, to get supplies needed for the service and walking the client back to the front of the salon.
- Continuous repetitive movement with fingers, hands, wrists and arms using scissors to cut hair, rolling hair in rods to perform perm services, vigorous movement to massage/shampoo client's hair, twisting wrists to blow dry and styling hair with various irons.
- Continuous grasping of client's hair, blow dryer, curling iron, combs, and hair coloring brushes in order to perform services.
- Continuous reaching, alternating between shoulder level and above shoulder level height to perform services, stock shelves, retrieve product/supplies from cupboards and shelves.
- Frequent twisting and bending to shampoo client's hair and twisting to reach for tools while client is seated in styling chair and sweep hair off the floor after service.
- Occasional pushing and pulling to move styling chair.
- Continuous exposure to various chemicals and fragrances used in performing services and styling hair, including but not limited to permanent solutions, straightening solutions, shampoos, conditioners, hair spray and client perfume.
- Occasional climbing of ladder/stepstool to stock shelves, retrieve products, change bi-monthly collateral, and maintain salon.
- Visual observation of customer's hair, including close vision, color vision and the ability to adjust focus.
- Ability to communicate with customers regarding services offered and requested and the customer's needs and wants.
- Basic reading, writing and mathematical skills necessary to read and complete company forms and other documents, read product instructions and prepare daily close-out documents.
- Occasional travel to mandatory meetings and training sessions, including overnight travel.

Apply online at www.indeed.com

Position: Customer Service Associate I

Company: Lowe's

Location: Beaufort, SC

Responsible for providing quick, friendly customer service by answering customers questions, providing purchase assistance and keeping shelves stocked. Assigned primarily to one zone on the sales floor, but may be required to work in other areas.

Requires morning, afternoon and evening availability any day of the week. Ability to operate, demonstrate and explain merchandise in assigned area. Ability to apply basic mathematical concepts such as adding, subtracting, multiplying, dividing and knowledge of weights and measures. Understand and respond appropriately to basic customer and employee inquiries. Read, write and communicate using English language sufficient to perform job functions. Ability to operate store equipment in assigned area (including but not limited to LRT, telephone, paging system, copiers, fax machines, computers, CCTV surveillance system, key cutting, panel saw, paint mixing computer, blind cutting, forklifts, pallet jacks, electric lifts, etc). Ability to interpret price tag and UPC information. Ability to move throughout all areas of the store; sales floor, receiving, register areas, lawn and garden, including the outside perimeter of the store. Ability to work in both inside and outside environmental conditions. Physical ability to move large, bulky and/or heavy merchandise. Physical ability to perform tasks that may require prolonged standing, sitting, and other activities necessary to perform job duties.

Apply online at www.indeed.com

Position: Residential Driver

Company: Waste Management

Location: Ridgeland, SC

At Waste Management the Residential driver position is one of our most physically demanding jobs. Drivers are responsible for the collection and hand loading of residential waste, as well as the transporting of this waste by a front-load or rear-load truck to a landfill site. The position routinely requires extensive near-continuous physical exertions such as repetitive lifting, pushing, and pulling receptacles that weigh from 50 to 75 pounds as part of their rigorous daily

routine. Note: The level of physical effort may vary from site to site and in some cases be greater or lesser than documented here. Often, these waste receptacles have no wheels or handles for maneuverability, and the driver must have the physical strength to adjust accordingly. This physically strenuous position involves mounting and dismounting the truck between 800 and 1000 times every shift and constantly exposed to unpleasant sights and smells.

Essential Duties and Responsibilities

Our drivers, who have safe driving records, comply with all local, state, and federal transportation regulations and with company policy. Drivers are expected to communicate professionally with customers and dispatchers at all times. This includes receiving complaints about schedules and quality of service. Our Drivers must make note of and report on any such complaints and respond in a courteous and respectful manner. Required work hours may be up to the legal limits allowed and may require weekend and/or holiday work. Work hours will vary by route. Drivers must be able to read and understand a map, complete daily driver logs as well as pre and post trip truck inspections. This position will require you to work in all weather extremes including extreme hot or cold, wet or dry conditions. Truck cabs often do not have air conditioning but may include a small fan.

Qualifications

A Education and Experience

C. Other Knowledge, Skills or Abilities Required

☐ Must be able to speak and read English well enough to converse with the general public, understand highway traffic and signals, respond to official questions, and be able to make

legible entries on reports and records.

☐ Ability to perform physical requirements of the position with or without reasonable accommodations.

☐ Successfully pass pre-employment (post offer) drug screen, background and motor vehicle records check and Department of Transportation Physical.

Benefits

At Waste Management, each eligible employee receives a competitive total compensation package including Medical, Dental, Vision, Life Insurance and Short Term Disability. As well as Stock Purchase Plan, Company match on 401k plan, and more! Our employees also receive Paid Vacation, Holidays and Personal Days. Please note that benefits may vary by site.

Apply online at www.indeed.com

Position: Residential Driver Helper

Company: Waste Management Services

Location: Ridgeland, SC

Job Summary

Rides on truck and collects refuse on designated route.

Essential Duties and Responsibilities

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Other minor duties may be assigned.

- Gathers and carries containers from individual yards or locations along route and dumps refuse from containers onto truck.
- Starts hoisting device that raises refuse bin attached to rear of truck.
- Dumps contents into opening in enclosed truck body.
- Gathers separated recycling materials and dumps them into recycling bins on garbage truck.
- Assists in unloading and cleaning garbage truck at dump site.

Qualifications

The requirements listed below are representative of the qualifications necessary to perform the job.

A. Education and Experience

Required: Six months previous experience.

Benefits

At Waste Management, each eligible employee receives a competitive total compensation package including Medical, Dental, Vision, Life Insurance and Short Term Disability. As well as Stock Purchase Plan, Company match on 401k plan and more! Our employees also receive Paid Vacation, Holidays and Personal Days. Please note that benefits may vary by site.

Apply online at www.indeed.com

Position: CNA/Certified Nursing Assistant Achieve Services

Company: Achieve Services

Location: Hilton Head Island, SC

Join the Achieve Team!

We are seeking people who are dedicated and have a high level of professionalism. If you enjoy a supporting and rewarding workplace and have a passion for patients with acute and catastrophic injuries Achieve Home Nursing is the place for you. Achieve offers a fast-paced, dynamic work environment with opportunities for professional growth and development. Our clinical and non-clinical staff is comprised of the industry's best and brightest Registered Nurses, Licensed Practical Nurses, and Certified Nursing Assistants. We offer competitive salaries, a supportive work environment, and ongoing training.

Currently we are seeking out <u>Certified Nursing Assistants</u> to join our <u>Hilton Head Team</u>. This individual must <u>hold a valid CNA license</u>; he/she must have reliable transportation and be willing to work weekends when required.

Available shifts include:

7:00 am- 3:00 pm 3:00 pm- 11:00 pm 11:00 pm- 7:00 am

Company Benefits Include:

1 Week Paid Vacation

401K Match

Dental and Medical benefits

Competitive starting salary of \$9.00 - \$14.50 based on experience

Apply online at <u>www.indeed.com</u>

Position: Telecommunications Data Specialist

Company: City of Florence

Location: Florence, SC

Must have High School Diploma or GED. Valid South Carolina driver's license. Prefer 3+ years' experience in communications or related filed. Must have effective communications skills and be able to work under pressure. Must be computer literate and able to read and write in a comprehensive manner. Must type 45 CWPM and demonstrate effective knowledge of switchboard operations or radio system. Eligible candidate must satisfactorily complete a background check, skills assessment and formal interview.

\$12.92/hour

40 hour work schedule: 11pm-7am

Apply online at <u>www.cityofflorence.com</u>

Position: Aquatics Specialist II/Pool Manager

Company: Beaufort County Government

Supervises activities of assigned aquatic facilities, to include planning and coordinating aquatic programs, coordinating facility/equipment maintenance, supervising assigned staff and maintaining a safe, sanitary recreational environment.

Must have Associate's Degree in Recreation Administration or closely related field. Two years' experience in recreation/aquatic program coordination, water safety instruction, life guarding, first aid, CPR and basic supervision, pool operations/management. Must possess and maintain valid SC Certified Pool Operator certification, as well as Water Safety Instructor, Lifeguard, First Aid, and CPR for the Professional Rescuer certification from the American Red Cross. Copies of the above certifications must be submitted with application. Applications without them will not be considered. Basic communication, comprehension and math skills required. Basic communication, comprehension and math skills required.

Contact mbeere@bcgov.net for more information.

Position: Bus Driver (Part Time/Parks & Leisure Services)

Company: Beaufort County Government

Under direct supervision of Recreation Center Supervision of Recreation Center Supervisor and Recreation Leader, responsible for transporting participants to/from various recreation programs via bus or passenger van, and assisting with recreation programs as needed. Responsible for upkeep and maintenance of assigned vehicle. Performs related duties as required. Must have High school diploma or GED. At least two years' experience driving a large bus. Must possess and maintain a valid SC CDL and School Bus Driver's Certificate (must submit copies of certifications with applications to be considered). Must have at least one year of experience working with children ages 5-12. Must possess ability to work with young children.

Contact mbeere@bcgov.net for more information.

Position: Facilities Maintenance Superintendent

Company: Beaufort County Government

CPR/First Aid certification preferred.

Supervises the administration and field operations of the Facilities Maintenance Division of Facilities Management Department to include ensuring the completion and quality of projects associated with the maintenance of Country facilities.

Must have High school diploma or GED. Associate's degree preferred. Extensive knowledge of HVAC installation and repair. Extensive knowledge of safety standards and regulations associated with the construction industry. Ten years' experience in all fields of construction, maintenance and repair of facilities including electrical, plumbing, mechanical and carpentry work. Five years supervisory experience, management experience preferred. Must possess and maintain a valid driver's license. EPA CFC and Master Electrical licenses preferred.

Contact mbeere@bcgov.net for more information.

Position: Bluffton Township Fire District Chief

Company: Beaufort County Government

Under the general supervision of the Bluffton Township Fire District Board of Directors and the Beaufort County Council, performs supervisory and administrative duties providing the Fire District with prevention and mitigation of emergencies and disasters through proper planning, public education and code enforcement. Responds to selected emergencies involving fire, medical or environmental concerns.

Must have 10 years of firefighting and emergency medical treatment experience with progressively increasing responsibilities, including four years of administrative experience. Four years supervisory experience. Bachelor's degree in Fire Administration, Management, Engineering or closely related field. Must executive Fire Officer Certification or active pursuit of Certification. Valid driver's license and computer proficiency.

Must have training and staff development in firefighting and medical emergency programs; governmental administration to include budget, personnel, management and public administration; Fire and medical skills including tactics, fire behavior, fire department inspection procedures, sprinkler systems, alarm and communication procedures, operation and maintenance of fire apparatus and equipment, safety procedures.

Mail required Beaufort County Application and resume to: Beaufort County Employee Services Division PO Drawer 1228 Beaufort, SC 29901 or fax to 843-255-9484. Applications available at www.bcgov.net

Position: Financial Analyst (Finance Department)

Company: Beaufort County Government

Under limited supervision from the County Chief Financial Officer, analyzes existing county programs and develops new financial initiatives. Participates in mid-range to long-range financial planning. Oversees the county's debt administration. Provides expertise and ensures coordination of financial activities between governmental agencies. Supervises Finance Department personnel and provides assistance to other county departments with finance-related matters. Reviews and reconciles the county's ledger and assists in ensuring the accurate and timely processing of Beaufort County's financial transactions. This position will also help the County's Finance Department in creating fiscal year budgets.

Bachelor's Degree in Business Administration, Finance, or Accounting. At least five years' experience in governmental accounting. Excellent communication and presentation skills. Certified Public Accountant (CPA).

Contact mbeere@bcgov.net for more information.

Position: Emergency Communications Technician I Trainee (Full Time)

Company: Beaufort County Government

Undergoes 7-9 months of on-the-job training to answer emergency and non-emergency calls in order to dispatch emergency agencies for the Communications Department.

Must have high school diploma or equivalent, no criminal history, must possess/maintain a valid driver's license with no suspensions within the past 5 years. Must obtain/maintain SC E911, CPR, and NCIC within one year of hire date. Completed dispatcher inserts (available at the Employee Services Division Office or at www.bcgov.net) must be submitted with application. Applicants must submit official monitored typing test results from a SC Department of Employment & Workforce office (SCDEW) or a state employment office if not in South Carolina. The Beaufort County office of SCDEW is located on Castle Rock Road in Beaufort. No other typing tests are acceptable. Applications submitted without official typing test results and required inserts will not be considered.

Contact mbeere@bcgov.net for more information.

Position: EMS Crew Chief (Beaufort County Emergency Medical Services)

Leads assigned crew members in daily operations and emergency response activities; provides assistance to less experienced paramedics and emergency medical technicians; Ensures adherence to established policies, procedures and protocols. Establishes and maintains positive relationships with the citizens of Beaufort County and other governmental and medical agencies. Makes presentations and provides public education at meetings and community events as needed.

High school diploma or equivalent. Must possess and maintain current State of South Carolina Paramedic certification and National Registry certification. Three years of EMS experience, two as a Paramedic. Excellent oral and written communication/presentation skills. Must possess and maintain a valid driver's license. Submit a copy of your state and national registry certification card and your driver's license with application. Applications submitted without these items will not be considered.

Contact mbeere@bcgov.net for more information.

Position: Equipment Operator I (General Support)

Company: Beaufort County Government

Under general supervision, operates assigned vehicles and equipment in support of Public Works operations. Performs repetitive duties involving the application of readily understood rules and procedures.

Must have high school diploma or GED. Vocational/technical training in heavy equipment operation, vehicle operation, and work in area of assignment. One year previous experience and/or training involving heavy vehicle operation, equipment operation, and work in specific area of assignment. Must possess and maintain a valid Commercial Driver's License (CDL), Class B. Official three year driving history from the Department of Motor Vehicles must be submitted with application. Applications submitted without driving record will not be considered. Basic communication, comprehension and math skills required.

Contact mbeere@bcgov.net for more information.

Position: Operating Room Surgical Assistant

Company: Beaufort Memorial Hospital

Location: Beaufort, SC

BLS required before hire

Assists the perioperative care team in many aspects of patient care. Performs a variety of technical duties to assist in preparation of patient and surgical suite for procedures.

High school graduate or equivalent preferred. Previous experience as a Nursing Assistant, Surgical Attendant, or Floor Tech preferred. BLS Required.

Apply online at www.indeed.com

Position: Food Nutrition SVC Cook

Company: Beaufort Memorial Hospital

Location: Beaufort, SC

Prepares meals for patients, cafeteria and special functions. Prepares patient diets in accordance with the approved diet manual.

High school graduate or equivalent preferred. Must be able to read, write and understand oral and written instructions. Previous food service experience is desirable but not essential. Preferred experience 6 to 12 months.

Apply online at www.indeed.com

Position: Food Nutrition SVC Cafeteria Aide

Company: Beaufort Memorial Hospital

Location: Beaufort, SC

The Cafeteria Aide is responsible for providing Total Guest Satisfaction (TGS) throughout a guests dining experience. He / she must be a positive, consistent hospitality oriented role model to other staff and guests.

Must be able to read, write, and follow written and oral instructions. Must be able to relate to patients/public, work well with others, and be able to meet specified deadlines.

One year in related job preferred. May receive on the job training

Apply online at www.indeed.com

Position: Operating Room Registered Nurse

Company: Beaufort Memorial Hospital

Location: Beaufort, SC

ACLS certification required before hire

BLS required before hire

South Carolina or Multistate RN license required

The registered nurse at BMH supports the philosophy of nursing by planning and coordinating care for a group of patients within his/her area. This individual has the responsibility to direct ancillary personnel for implementation of the patient's plan of care and has satisfactorily mastered the basic skills in the assigned area. The scope of nursing practice is focused on an assigned group of patients and encompasses charge responsibilities as assigned. Performs within the limits of SC Nurse Practice Act, Code of Ethics for nurses, hospital policies and procedures, and Nursing Standards of Practice.

Ability to obtain and maintain a South Carolina Nursing License. Previous experience preferred. Current South Carolina RN license. BLS and ACLS certification required.

Apply online at www.indeed.com

Position: Professional Termite Technician

Company: Palmetto Exterminators

Location: Beaufort, SC

This position will involve performing pre and post construction termite treatments, as well as annual termite inspections. It does involve some physical labor. This is a great opportunity for a recent graduate, someone looking to start a new career or make a career change. No prior experience in the industry is necessary. Extensive training is provided.

If you are a hard-working and enjoy the outdoors this is a fantastic opportunity for you, please apply.

Palmetto Exterminators is a family owned and operated termite and pest control company. In business since 1960, we take pride in being industry leaders. We now have 8 offices serving the Carolina's and Georgia. Palmetto offers a competitive starting salary, full benefits, 401k plan with a corporate match and paid time off.

Must have valid driver's license.

Contact Lance Snyder at 843-645-9550 for more information.

Position: Babysitter, Pet Sitter, and Elderly Companions

Company: Guardian Angels Sitting Service

Location: Hilton Head Island, Beaufort, and Bluffton, SC

Must be emotionally, physically and intellectually stable. Report back to the office on a daily basis when on a job. Have excellent time management skills and the ability to prioritize. Free of nicotine, alcohol or drug use/ addictions in order to perform job safely & to avoid putting others' lives at risk. Provide a schedule of a min of 12 hours a week. Able to provide light cleaning for the safety and comfort of the child, pet and elder. Consider making overnight stays at client's place of residence. Provide direction to clients when presented with questions or concerns about their pet, child or elderly adult. Be able to communicate with people of all ages, have great listening skills, pay attention to detail. Must be responsible, trustworthy, and ethical, have good morals, patience and have great interpersonal and organizational skills. Be able to lift 30LBS

BABYSITTER SPECIFIC JOB DESCRIPTION

Provide temporary custodial care of young children when the parents are not at home Ability to interact with children, demonstrate skills for playing games and maintain their wellbeing

Keep the children safe and entertained in fun ways that do not always include watching TV/movies

Ability to respond to a crisis situation, communicate effectively with parents, and use CPR and First Aid skills

Able to help with language development, potty training, social manners, homework, and more

ELDERLY COMPANION SPECIFIC JOB DESCRIPTION

Help keep clients mentally healthy and alert by having conversations with them, playing games (crossword puzzles, scrabble, cards, etc.) and assisting them to be as physically active as is possible

Provide emotional support and companionship

Help the elderly client to live as independently as possible

Assist the client with activities outside the home, including driving to markets and doctor appointments. They may interact with other family members, particularly by reporting changes in the client's condition to the family member

Plan meals (including special diets), shop for food, and prepare meals

To provide invaluable peace of mind to the elderly client's family members

PET SITTER SPECIFIC JOB DESCRIPTION

A genuine love for animals, and concern for their health, happiness, and wellbeing. Provide initial consultations with new clients; explain service agreement, care process, and evaluation of pet. Previous experience handling animals. Knowledge of pets and breeds including cats, dogs, ferrets, rabbits, birds, salt and fresh water fish, rats, hedgehogs, guinea pigs, and many others. Provide weekly in-home pet care including but not limited to leashed walks, off leash socials (up

to 3 dogs), puppy potty breaks and socialization, cat care, pet taxi and other small tasks

Able to clean up after pets and give oral/topical medications when necessary. Ensure pets are
given required amount exercise and playtime and strength to control leashed animals over 50 lbs.

Be free of allergies to animal hair/dander.

Apply online at www.GuardianAngelsSittingService.com

Positions:

Graphic Design & Marketing Asst. Prep Cook

Massage Therapist (Part-Time) Server Assistant

Nail Technician Heavenly Spa Front Desk Agent

Room Attendant Culinary Supervisor

Banquet House Attendant (Full-Time, Part- Lead Cook

Time) Front Desk Supervisor

Banquet Bartender (On-Call) Assistant Banquet Manager

Front Desk Agent Bell Captain

Gift Shop Attendant (Part-Time) Restaurant Manager

Company: The Westin Savannah Harbor

Location: Savannah, GA

Apply online at www.westin.jobs/savannah