

Hannah Crystel Leonidas

3256 Mercer University Dr. Apt. #123
Chamblee, GA 30341 h.c.leonidas@gmail.com
(678)698-3468

QUALIFICATION SUMMARY

- Detail-oriented Financial Analyst
- CFA Level 1 candidate
- Strong analytical skills
- Consensus driven communicator
- Rapidly adapts to new technologies and environment

LANGUAGES SKILLS

- Fluent in: German, French, Spanish, and Haitian Creole
- Currently learning: Japanese and Mandarin

EXPERIENCE

Alliant Insurance Services

April 2011- Present

Administrative Assistant

- Active office administrator.
- Member of the RFP Response Team.
- Active management of accounts receivables.
- Managing customer relationship on a daily basis.
- Participating in cross-departmental projects with employee benefits and retirement consultants.

Georgia State Student Portfolio Management Team

1/10-12/10

Senior Analyst

- Healthcare Sector co-senior analyst, 13.4% of portfolio and among the best performing sectors.
- Industrials Sector senior analyst, 9.73% of portfolio and among the best performing sectors.
- Made individual company valuations using: DDM, FCF, Walter model and Multi-stage DDM.
- Provided continuous sector update, technical and fundamental analysis.
- Created presentation and Pitch to sale overvalued stock.
- Supervised junior analyst responsible for research.

PKF Munich, Germany Auditing and Consulting

5/10-8/10

Amcham Internship Program

Finance Intern

- Assisted consultants in major spin-off project with multi-billion dollar client.
- Assisted in preparation of financial reports under IFRS, German GAAP and HKFRS.
- Created financial reports from raw financial data generated by SAP system.
- Participated in cross-departmental projects with hotel experts and financial advisers.

EDUCATION

Georgia State University, Atlanta, GA

College of Arts and Science and Robinson College of Business

Bachelor of Business Administration, Finance, December 2010

Bachelor of Art, German, December 2010

GPA: 3.55