



August 4, 2014

Dear Harrison Parents and Students:

I am excited to welcome you to the 2014-15 school year at Harrison School for the Arts. Please read the information below carefully and contact our office with any questions.

Orientation – August 14

5:00 p.m. – 6:30 p.m. Students can pick up their orientation schedules/information packets in the Harrison office rotunda beginning at 4:45 p.m. Students/Parents may visit LHS classes during this time frame (5:00 p.m. – 6:30 p.m.).

6:45 p.m. – 7:45 p.m. All Harrison students/parents should conclude their LHS class visits and report to their departmental locations (see below) at 6:30 p.m. for a department orientation meeting. At this meeting, the departmental teachers will review the information in the orientation packets. This is a mandatory meeting.

6:00 p.m. – 8:30 p.m. Services Provided in the Theatre Lobby:

- Senior Parking Permit Sales
- Notary Services (for field trip form)
- Transportation Questions
- New Harrison Merchandise (T-shirts, magnets)
- Harrison Parents' Association Info

First Day of School – August 18

6:30 a.m. Students will pick up a “new” schedule from the Harrison office rotunda. This schedule is required for students to be admitted into their classes on Aug. 18.

Additional Information

- There will be items to purchase at orientation (Harrison merchandise, HPA memberships, etc.), so parents/students are reminded to bring money. Payments accepted: cash, checks, credit cards
- Bus-route information will be placed in the students' orientation packets.
- Schedule changes will only be made for students who have “blank periods” in their schedules or for those who have been scheduled for a class they've already taken. Please email Mrs. Chambers (Gr 11-12) at lesley.chambers@polk-fl.net or Mrs. Jackson (Gr 9-10) at felicia.jackson@polk-fl.net with any specific requests.
- The Harrison Parents' Association will have representatives available in the theatre lobby to accept membership applications.
- Parents can access the parent portal and update their contact information presently. The contact information as it is listed in the portal is the information Harrison will use to release students to be checked out and/or for release of student records. Portal information is on the back of this page.
- All required forms are due back in the Harrison office by Thursday, August 29.
- Money may be added to student lunch accounts at orientation (in the LHS cafeteria).
- Official school-day hours: First Bell: 7:00 a.m. / Dismissal Bell: 2:00 p.m.
- Senior Parking Permits can be purchased at orientation, however the permit application requires a parent's signature. The lot is limited to the Top 40 seniors (ranked by cumulative GPA) and the cost is \$15.00. Students may call the Harrison office to find out if they are currently in the Top 40.

ADDITIONAL INFORMATION ON THE BACK

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Department Meeting Locations (6:45 p.m.- 7:45 p.m.) for Orientation (Aug. 14)

Chorus – choral room	Theatre– black box	Theatre Tech-Theatre Shop
Musical Theatre – Mrs. Lambert’s room	Visual Arts – main theatre	Piano – piano lab
Orchestra/Jazz – orchestra room	Guitar – guitar room	Dance – large dance studio
Motion Picture Arts – mini-theatre	Creative Writing – creative writing room	

Parent Portal Information

Parents can access student demographic information through the Polk County Schools’ Parent Portal (@ <https://parent.mypolkschools.net>). If you currently have a portal account from your child’s previous school, you may use that username/password info for this year as well. If you do not have account, email Karen Moroney at karen.moroney@polk-fl.net to request info on setting up an account. Parents should use the portal to make sure that demographic information for their child is correct (address, check-out permission, etc.).

Harrison Email System

Communication from the Harrison staff is primarily via email. If you have not signed up to receive our emails, please do so at this time. Go to www.harrisonarts.com and click on the link “EMAIL SIGN-UP” at the top of the page (in the black border). Follow the instructions on the proceeding pages.

Harrison Parents’ Association (HPA)

To celebrate Harrison’s 25th anniversary, the HPA is featuring a special offer for Harrison parents. By donating at least \$25.00 to the HPA, parents receive a complimentary annual HPA membership, a 5% discount on ticket purchases, and 2-for-1 Red Carpet ticket purchase option. The annual Red Carpet fundraiser costs \$50.00 per ticket and this year will feature special alumni performances at a gala event. If parents donate \$25.00 or more during the window of August 14 – August 29, they will be able to purchase two tickets for the price of one – a savings of \$50.00. Again, the 2-for-1 offer is only valid on donations to HPA during August 14 – August 29. To make a donation, please fill out the HPA membership application available in the orientation packet.

