Chorus Church

2011 Expense Reimbursement Form

Item#	Date	Class Name	Account	Description	Check One	Amount
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
					Total	$ 0.00

Payee Information

Requested by: ______________________________

Name

Please pay: ______________________________

Name

____

Address

____

City, State Zip

For Office Use Only

Authorized by: ______________________________

Andy Sunderland

Authorized by: ______________________________

All amounts > $250 must be approved by Dave Reynolds

Check Date: ________________

Check Number: ________________

Class Name	Account Name	Payment
ADMIN	Appreaciation	Reimburse me
COMMUNICATION	Background Checks	Sams Club Card
GROUPS/DISC.	Benevolance	Check advance
INCOME	CCLI	Chorus VISA Purchase
MISSIONS	Chor Classes	
OUTREACH	Christmas Eve	
SAVINGS	Class Supplies	
STAFF	Conferences	
SWCP	Connection Café	
USKIDS	Contributions	
WELCOMING	Cookie Ministry	
YOUTH - MS	Crafts	
YOUTH - HS	Curriculum	
x	Dental Insurance	
x	Easter	
x	Elders	
x	Equipment Expense	
x	Evangalism Traning	
x	Events	
x	Facilities	
x	Fellowship One	
x	Forums	
x	Gary Comer	
x	Guest Services	
x	Health Insurance	
x	Holy Grounds	
x	Honorariums	
x	Info Center	
	Insurance	
	Joy and Jordan Allen	
	Kid's Hope	
	Marketing	
	Men's Ministy	
	Mexico Missions	
	Ministry Expenses	
	Miscellaneous	
	Mom Ministry	
	Office Equipment/Venue	
	Office Rental	
	Office Supplies	
	On the Move Expenses	
	Phones/Internet	
	Planning Center	
	Publicity/Conference	
	Resources	
	Road Crew	
	Room Décor	
	School of Worship	
	Service Charges	
	Signage	
	Snacks	
	SPDCMA	
	Special Events	
	Special Sunday Service	
	Summer Camp	
	Summer Sizzlers	
	Sunday Nites @ the Venue	
	Supplies/Giveaways	
	Team Building	
	Training	
	Training/Appreciation	
	Training/Relationships	
	Training/Resources	
	Utilities	
	Website	
	Weekend Facility	
	Winter Camp	
	Women's Minitry	
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