

DONOR SHEET - PLEASE FILL IN COMPLETELY & PRINT LEGIBLY

**Include a Donor Sheet in Each Carton You Ship to:
OPERATION GRATITUDE
17330 Victory Boulevard ♦ Van Nuys, CA 91406**

Date Shipped _____ **Total Number of Cartons Sent:** _____

Please number outside of your cartons (eg. 1 of 4). This is Carton Number: _____

Name of Donor: Individual, Organization or School

Contact Name; c/o or Attn:

Mailing address

City

State

Zip

E-Mail

Contact telephone

Please specify the number of each of the following items in this carton; if none, leave blank.

Number of CDs: _____

Number of DVDs: _____

Number of iPods: _____

Number of Beanie Babies: _____

Number of Girl Scout Cookies: _____ boxes

Number of Phone Cards: _____

Number of Gift Cards: _____ (example: Walgreens, CVS, Walmart, Target, Krogers)

Number of Letters: Adult _____ Number of Letters: Kids _____

Number of Letters for Wounded Warriors: _____ (Place together in separate envelope)

Handmade Items:

Number of Scarves/gators/hats: _____ Number of Cool-ties: _____

Number of Handmade Blank Greeting Cards: _____

Candy: _____ pounds (weight)

Check if this carton contains:

Assorted Items (example: hygiene/toiletry products, food, games, etc): _____

Recyclables (used cell phones, inkjet cartridges, toner cartridges etc): _____

Other Special Items: _____ Please describe the "Other Special Items": *use back of paper for additional comments if needed*

Please mail checks ONLY (no cash or items) separately to:
Operation Gratitude ♦ 16444 Refugio Road ♦ Encino, CA 91436
Thank you for you support!

FOR OFFICIAL USE ONLY:

(Donors DO NOT write here)

Rec'd Date: _____

Log'd Date: _____

Logger's Initials: _____

Contents Confirmed: _____